

## APPOINTMENT OF THE VICE-CHAIRMAN OF THE COUNCIL

To appoint a Vice-Chairman of the Council for the ensuing municipal year 2020/21.

1	The Vice-Chairman for the preceding municipal year remains Vice-Chairman until the election of a new Chairman, even if no longer a sitting councillor.
2	Nominations for Vice-Chairman for the ensuing municipal year should be called for by the Chairman.
3	The Chairman will call for votes on the nominees.  <i>Note: If two or more people are nominated and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.</i>
4	Upon the appointment of a Vice-Chairman of the Council the following procedure will be followed:  (a) The Vice-Chairman will sign the Declaration of Acceptance of Office [within two months from the day of the election – see section 83 Local Government Act 1972]  (b) The Vice-Chairman will address the Council  (c) The Vice-Chairman will put on the chains of office  (d) The Retiring Vice-Chairman [if applicable] will address the Council