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Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 30 October 2019 at 5.00 pm.

Present:

Chairman: Councillor O C de R Richardson (Vice-Chairman in the Chair)

Councillors: P M Brivio
D Hannent
J P Haste
K Mills
D P Murphy
C D Zosseder

Officers: Head of Governance
Licensing Team Leader
Democratic Services Officer

8 APOLOGIES

Apologies for absence received from Councillors T A Bond, S H Beer and M J Holloway.

9 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute Members appointed.

10 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

11 MINUTES

The Minutes of the meeting of the Committee held on 28 May 2019 were approved as a correct record and signed by the Chairman.

12 MINUTES OF SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 11 April, 28 May, 31 May, 16 July, 19 July and 15 August 2019 were received and noted.

13 FEES AND CHARGES 2020/21

Members considered the report of the Head of Regulatory Committee which set out the fees and charges for 2020/21 relevant to the Licensing Authority. Members were reminded that the Licensing Act fees were set by Government and not by the Council and that the fees set under the Gambling Act were capped by Government and set within the guidelines.

RESOLVED: (a) That the Fees and Charges for 2020/21 as set out in Annex 3 be approved.

(b) That Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status,

and that the VAT element within the overall fee level is then determined.

- (c) That Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
- (d) That the Head of Regulatory Services be authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
- (e) That the Head of Regulatory Services be authorised in consultation with the Strategic Director of Corporate Resources to make minor adjustments to the fees and charges as necessary.

The meeting ended at 5.03 pm.