

# Public Document Pack

Minutes of the meeting of the **LICENSING COMMITTEE** held as a Teams Live Events remote meeting on Wednesday, 21 October 2020 at 5.00 pm

Present:

Chairman: Councillor T A Bond

Councillors: O C de R Richardson  
M Bates  
P M Brivio  
D G Cronk  
D Hannent  
J P Haste  
P D Jull  
S C Manion  
K Mills  
C D Zosseder

Officers: Head of Governance  
Public Protection Manager  
Democratic Services Officer  
Licensing Team Leader

## 9 APOLOGIES

Apologies for absence were received from Councillors D G Beaney and D P Murphy.

## 10 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute Members appointed.

## 11 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

## 12 MINUTES

The Minutes of the meeting held on 31 July 2020 were approved as a correct record and signed by the Chairman.

## 13 FEES AND CHARGES 2021/22

Members considered the report of the Head of Regulatory Services which set out the fees and charges for 2021/22 relevant to the Licensing Authority. Members were reminded that the Licensing Act fees were set by Government and not by the Council and that the fees set under the Gambling Act were capped by Government and set within the guidelines.

RESOLVED: (a) That the Fees and Charges for 2021/22 as set out in Appendix 3 be approved.

(b) That Members approved the general principle that fees are set at an appropriate inclusive level, irrespective of VAT

status, and that the VAT element within the overall fee level is then determined.

- (c) That Members approved the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
- (d) That the Head of Regulatory Services be authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
- (e) That the Head of Regulatory Services be authorised in consultation with the Strategic Director of Corporate Resources to make minor adjustments to the fees and charges as necessary.

The meeting ended at 5.10 pm.