

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 2/21/22</p> <p>(1) To inform Cabinet of inherited issues concerning contract management that relate to housing stock and seek authorisation to amend certain contracts.</p> <p>(2) Cabinet</p> <p>(3) 5 July 2021</p> <p>(4) Martin Leggatt – Head of Assets and Building Control 01304 872455/ 07740 560903 Martin.leggatt@dover.gov.uk</p>	<p>(5) CMT/Portfolio Holder</p> <p>(6) n/a</p>	<p>(7) Martin Leggatt – Head of Assets and Building Control 01304 872455/ 07740 560903 Martin.leggatt@dover.gov.uk</p> <p>(8) 16 March 2021</p>	<p>(9) Draft Cabinet report to be submitted in accordance with governance rules/procedures</p> <p>(10) Exempt</p> <p>(11) 12 March 2021</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>When the housing service transferred to the direct control of Dover District Council it emerged that the contract management processes used by East Kent Housing had broken down as had the information systems that supported them. The result has been that the expected governance supporting contractual decisions does not currently exist and this report seeks to address those governance issues, albeit retrospectively.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>This report seeks to regularise a situation that Dover District Council inherited in October 2020 and hence there is no forthcoming deadline. The report is being brought forward at the earliest practicable opportunity.</p>			