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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 17 January 2022 at 11.00 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates
N S Kenton
D P Murphy
O C de R Richardson

Also Present: E A Biggs
P M Brivio
K Mills

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Head of Assets and Building Control
Head of Finance and Investment
Head of Governance and HR
Head of Regulatory Services
Accounts Assistant
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
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| CAB 69 17.1.22 Open Key Decisions No Call-in to apply Yes Implementation Date 25 January 2022 | <u>APOLOGIES</u> It was noted that an apology for absence had been received from Councillor C A Vinson. | None. | To note any apologies for absence. | |

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
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| CAB 70 17.1.22 Open Key Decisions No Call-in to apply Yes Implementation Date | <u>DECLARATIONS OF INTEREST</u> There were no declarations of interest. | None. | To note any declarations of interest. | |

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| 25 January 2022 | | | | |
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| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
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| CAB 71 17.1.22 Open Key Decisions No Call-in to apply Yes Implementation Date 25 January 2022 | <u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting held on 6 December 2021, as detailed in decision numbers CAB 57 to CAB 68, be approved as a correct record and signed by the Chairman. | None. | Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 6 December 2021. | |

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
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| CAB 72 17.1.22 Open Key Decisions Yes Call-in to apply Yes Implementation Date | <u>FEES AND CHARGES 2022/23</u> It was agreed: (a) That the Fees and Charges (F&Cs) for 2022/23, as set out at Appendices 2.1 to 2.14 and 5.1 (with the exception of the Section 106 Monitoring Fee which has been approved by the Planning Committee) and 5.3, be approved. (b) That the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined, be | None. | The Council's Constitution stipulates that the Council's fees and charges should be reviewed annually. Cabinet is required to set the level of these for 2022/23. | |

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| 25 January 2022 | <p>approved.</p> <p>(c) That any F&Cs will be adjusted by Strategic Directors, in consultation with the Portfolio Holders, to comply with any subsequently received Government guidelines (when they are received), and any other minor changes made without being the subject of a further report unless they are materially different from current charges or have a material impact on the level of income.</p> <p>(d) That the F&Cs approved separately by the Licensing and Regulatory Committees, as set out at Appendices 3 and 4, be noted.</p> | | | |
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| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|---|--|--|---|---|
| <p>CAB 73 17.1.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 25 January 2022</p> | <p><u>HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY 2022-2027</u></p> <p>It was agreed:</p> <p>(a) That the revised Hackney Carriage and Private Hire Licensing Policy 2022-2027 be approved.</p> <p>(b) That the Head of Regulatory Services be authorised to make any minor or typographical amendments to the revised Hackney Carriage and Private Hire Licensing Policy 2022-2027 which may prove necessary following approval.</p> | None. | <p>The Council is responsible for licensing Hackney Carriage and private hire vehicles, drivers and operators within the District.</p> <p>The Council's current Hackney Carriage and Private Hire Licensing Policy was adopted in 2016 and has become due for review.</p> | |

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| | | | <p>The revised draft Hackney Carriage and Private Hire Licensing Policy was approved by the Portfolio Holder for Transport, Licensing and Regulatory Services for a period of 4 weeks' public consultation which closed on 9 December 2021. Two written responses were received, raising matters which have been addressed.</p> | |
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| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
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| <p>CAB 74 17.1.22 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation</p> | <p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.</p> | <p>None.</p> | | |

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| CAB 75 17.1.22 Exempt Key Decisions Yes Call-in to apply Yes Implementation Date 25 January 2022 | <u>AWARD OF 3-YEAR CONTRACT FOR CLEANING OF DOVER DISTRICT COUNCIL'S OFFICES, WHITFIELD</u> It was agreed that a three-year contract (with an option to extend for a further two years) for the cleaning of the Council offices at Whitfield be awarded to the Kent Gurkha Company Ltd for the consideration set out in the report. | None. | The current contract for cleaning the Council's offices will expire on 31 March 2022. A new contract must therefore be let. Following a competitive tender exercise, nineteen bids were received and Cabinet is requested to award the contract. | |

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| CAB 76 17.1.22 Exempt Key Decisions Yes | <u>AWARD OF 3-YEAR CONTRACT FOR CLEANING AND ROUTINE MAINTENANCE OF PUBLIC CONVENIENCES AND LOCKING/UNLOCKING OF OTHER COUNCIL ASSETS</u> It was agreed that a three-year contract (with an option to extend for a further two years) for the cleaning and routine maintenance of public conveniences and the locking/unlocking of other Council assets be | None. | The current contract for cleaning and carrying out minor repairs to public conveniences will expire on 31 March | |

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| <p>Call-in to apply Yes</p> <p>Implementation Date 25 January 2022</p> | <p>awarded to Monitor Cleaning Services Ltd for the consideration set out in the report.</p> | | <p>2022. A new contract must therefore be let.</p> <p>Following a competitive tender exercise, seven bids were received and Cabinet is requested to award the contract.</p> | |
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The meeting ended at 11.17 am.