

HOMELESSNESS PROJECT ADVISORY GROUP

TERMS OF REFERENCE

Membership

- Portfolio Holder for Social Housing, Port Health, Skills and Education (Chairman)
- Portfolio Holder for Planning and Environment (Vice-Chairman)
- One Member of the Conservative Group
- Two Members of the Labour Group

Terms of Reference

- To monitor the following trends relating to homelessness:
 - The number of households presenting as homeless
 - The size of household presenting
 - The reason for the homelessness application
 - The number of cases where homelessness was prevented and how it was prevented
 - The number of applications accepted
 - The number of households placed in different types of temporary accommodation
 - The length of stay in the different types of temporary accommodation
 - The number of rough sleepers in the district
- To consider performance data relating to the above benchmarked against other comparable local housing authorities (LHAs).
- To consider examples of good practice adopted by other LHAs in their management of homelessness and make recommendations regarding their implementation by the Council.
- To monitor the budget position relating to the use of various forms of temporary accommodation.
- To monitor progress and outcomes of projects currently being progressed with the aim of reducing the need for and cost of providing temporary accommodation.
- To monitor case numbers and outcomes achieved through the rough sleeping initiative
- To performance monitor the use of Council owned interim accommodation including void management, occupancy rates and turnover, Anti-Social Behaviour and arrears of rent and charges.
- To make recommendations regarding projects aimed at securing accommodation as an alternative to providing temporary accommodation,
- To consider and make recommendations in relation to any amendments to the Council's Allocations Policy which are considered appropriate to help reduce homelessness and the number of households in temporary accommodation.

OTHER MATTERS

Powers

The Group is not a decision-making body. It will consider matters falling within its Terms of Reference and make recommendations to Cabinet/Portfolio Holder for Social Housing, Port Health, Skills and Education on the same.

Frequency of Meetings

The Group shall meet as required by the Portfolio Holder for Social Housing, Port Health, Skills and Education.