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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 6 June 2022 at 11.00 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates
N S Kenton
O C de R Richardson

Also Present: Mr Stephen Clarke (Earth Regeneration Ltd)
Councillor P M Brivio
Councillor D R Friend
Councillor C D Zossedder

Officers: Chief Executive
Strategic Director (Operations and Commercial)
Head of Finance and Investment
Head of Governance and HR
Head of Housing
Head of Investment, Growth and Tourism
Head of Regulatory Services
Community Services Manager
Parks and Open Spaces Manager
Strategic Place, Tourism and Town Centre Manager
Environmental Crime Team Leader
PR and Marketing Officer
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 1 6.6.22 Open Key Decisions No Call-in to apply Yes Implementation Date 14 June 2022	<u>APOLOGIES</u> It was noted that apologies for absence had been received from Councillors D P Murphy and C A Vinson.	None,	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 2 6.6.22 Open Key Decisions No Call-in to apply Yes Implementation Date 14 June 2022	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 3 6.6.22 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p><u>RECORD OF DECISIONS</u></p> <p>It was agreed that the decisions of the meeting held on 9 May 2022, as detailed in decision numbers CAB 102 to CAB 111, be approved as a correct record and signed by the Chairman.</p>	<p>None.</p>	<p>Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 9 May 2022.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 4 6.6.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p><u>NEIGHBOURHOOD MANAGEMENT POLICY</u></p> <p>It was agreed:</p> <p>(a) That the contents of the report, and the Council's obligation to consult and publish a Neighbourhood Management Policy, in compliance with the Regulator of Social Housing, Neighbourhood and Community Standard, be noted.</p> <p>(b) That the content of the draft Neighbourhood Management Policy be approved.</p> <p>(c) That the draft consultation plan for the Neighbourhood Management Policy be approved.</p>	<p>None.</p>	<p>As a registered provider of social housing, the Council is required by the Regulator of Social Housing, Neighbourhood and Community Standard to publish and consult upon a policy for maintaining and improving the neighbourhood and communal areas</p>	

	<p>(d) That the Strategic Director (Corporate Resources) be authorised, in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to make minor amendments to the policy arising from the consultation and, thereafter, adopt the policy on behalf of the Council with effect from 1 September 2022.</p> <p>(e) That the Strategic Director (Corporate Resources) be authorised, in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to make future minor amendments to the policy as required.</p>		associated with its housing.	
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<p>CAB 5 6.6.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p><u>PUBLIC SPACES PROTECTION ORDER</u></p> <p>It was agreed, having regard to the conditions within Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014:</p> <p>(a) That the making of the proposed Public Spaces Protection Order (Dover District Council) 2022 be approved.</p> <p>(b) That the Head of Regulatory Services be authorised to carry out all necessary publicity required by virtue of the Anti-Social Behaviour, Crime and Policing Act 2014 (Publication of Public Spaces Protection Orders) Regulations.</p>	None.	<p>Under the Anti-Social Behaviour, Crime and Policing Act 2014, the Council has powers to make protection orders to address activities carried out in public spaces which have a detrimental effect on the local community.</p> <p>At its meeting held on 7 February 2022, Cabinet agreed that a 3-week consultation should be undertaken on</p>	

			proposals to merge two existing orders (CAB 81). The consultation ended on 14 March, and Cabinet is requested to approve the making of a new order that will come into force on 26 July 2022.	
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<p>CAB 6 6.6.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p><u>ENVIRONMENTAL ENFORCEMENT SERVICE DELIVERY OPTIONS</u></p> <p>It was agreed that the service delivery approach detailed in Option 1 (as set out in paragraph 4.1 of the report), involving the direct employment of staff (Environmental Enforcement Officers), and the allocation of the funding required, be approved.</p>	None.	<p>Under the Clean Neighbourhoods and Environment Act 2005, the Council has certain powers to tackle environmental crime, including the use of fixed penalty notices.</p> <p>Several service delivery methods have been used since 2015, including the use of both internal resources and external</p>	

			contractors. The termination of the most recent contract has led to a review of the service, and it is recommended that the Council employs three additional staff for this purpose.	
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CAB 7 6.6.22 Open Key Decisions Yes Call-in to apply Yes Implementation Date 14 June 2022	<u>COVID-19 ADDITIONAL RELIEF FUND SCHEME</u> It was agreed that the implementation of a Covid-19 Additional Relief Fund Scheme, based on the business rates charge for eligible properties (subject to the rules on state subsidies which limit the maximum relief that can be given), as set out in Section 7 of the report, and which meets the criteria for relief set out in the guidance at Appendix 1, be approved.	None.	Under the Government's Covid-19 Additional Relief Fund, the Council has been allocated over £6 million to meet the cost of providing relief to local businesses that did not qualify for the Expanded Retail Discount Scheme.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 8 6.6.22	<u>UK SHARED PROSPERITY FUND</u>	None.	Launched in April, the UK Shared	

<p>Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p>It was agreed:</p> <p>(a) That the UK Shared Prosperity Fund (UKSPF) Prospectus and UK Shared Prosperity Fund Allocations be noted.</p> <p>(b) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to take the necessary decisions and actions required to finalise a related investment plan, and to accept the allocation of funds, as well as to implement and administer the scheme and all related plans in accordance with the requirements and priorities of the Prospectus and Fund.</p> <p>(c) That the use of the available £20,000, to undertake initial preparatory work for the UKSPF, including developing the local investment plan for submission, be approved.</p> <p>(d) That the use of the UKSPF 4% administration allocation to support the productive delivery and administration of the Fund be approved.</p>		<p>Prosperity Fund is the Government's domestic replacement for the European Structural and Investment Programme.</p> <p>The Council has been allocated £1 million for investment over three years, focusing on communities and place, supporting local businesses, and people and skills.</p>	
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<p>CAB 9 6.6.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation</p>	<p><u>RELEASE OF SECTION 106 MONIES FROM AYLESHAM VILLAGE GARDEN PUBLIC REALM CONTRIBUTIONS</u></p> <p>It was agreed:</p> <p>(a) That the use of Section 106 receipts in respect of the Aylesham redevelopment for the introduction of a designated grounds maintenance service to undertake all maintenance and landscaping requirements for open spaces and play areas within the village be approved.</p>	<p>None.</p>	<p>Cabinet is requested to approve the release of Section 106 monies obtained from various housing developments at Aylesham in order to procure equipment and</p>	

Date 14 June 2022	(b) That the Strategic Director (Operations and Commercial) be authorised to take all necessary steps to set up and manage the service.		recruit additional staff to provide a dedicated grounds maintenance service for Aylesham, in recognition of the increase in open space, sports and play areas arising from these developments.	
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CAB 10 6.6.22 Open Key Decisions No Call-in to apply Yes Implementation Date 14 June 2022	<u>PERFORMANCE REPORT - FOURTH QUARTER 2021/22</u> It was agreed that the Council's Performance Report and Actions for the Fourth Quarter 2021/22 be noted.	None.	Monitoring the Council's performance against key objectives is essential to the achievement of those aims and objectives. The Performance Report provides a summary of the Council's performance for the three months to 31 March 2022.	
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		rejected (if any)		decision maker(s) or consultees (if any)
CAB 11 6.6.22 Open Key Decisions No Call-in to apply Yes Implementation Date 14 June 2022	<u>STRATEGIC PERFORMANCE DASHBOARD</u> It was agreed: (a) That the new Strategic Performance Dashboard be approved. (b) That the new Dashboard be trialled for 12 months and then reviewed.	None.	The current format of the Council's Performance Report has not been reviewed for a number of years. The proposed Dashboard will replace the Performance Report and provide, amongst other things, clearer strategic information and better insight as to key issues and trends.	
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CAB 12 6.6.22 Open Key Decisions No Call-in to apply Yes Implementation	<u>APPOINTMENT OF MEMBERS TO PROJECT ADVISORY GROUPS FOR 2022/23</u> It was agreed: (a) That the membership of the Local Plan Project Advisory Group for the Council Year 2022/23 be approved as follows: Portfolio Holder for Planning and Environment (Chairman), Chairman of Planning Committee (Vice-Chairman), Chairman of Overview and Scrutiny Committee, and Councillors D G Beaney, E A Biggs, T A Bond, D G Cronk, P D Jull, S C Manion and H M Williams.	None.	Cabinet is requested to determine the membership of the Council's Project Advisory Groups for the Council Year 2022/23.	

<p>Date 14 June 2022</p>	<p>(b) That the membership of the Dover Town Regeneration Advisory Board for the Council Year 2022/23 be approved as follows: Leader of the Council (Chairman), Portfolio Holder for Community and Corporate Property (Vice-Chairman), Portfolio Holder for Finance, Governance, Digital and Climate Change, Mayor of Dover, and Councillors M Bates, D G Beaney, E A Biggs, P M Brivio, N J Collor, D Hannent, K Mills and C D Zosseder.</p> <p>(c) That the membership of the Climate Change Project Advisory Group for the Council Year 2022/23 be approved as follows: Portfolio Holder for Finance, Governance, Digital and Climate Change (Chairman), and Councillors M Bates, S H Beer, N J Collor, D R Friend, N S Kenton, K Mills, O C de R Richardson and H M Williams.</p> <p>(d) That the membership of the Homelessness Project Advisory Group for the Council Year 2022/23 be approved as follows: Portfolio Holder for Social Housing, Port Health, Skills and Education (Chairman), Portfolio Holder for Planning and Environment (Vice-Chairman), and Councillors P M Brivio, S C Manion and H M Williams.</p> <p>(e) That the membership of the Investment Advisory Group for the Council Year 2022/23 be approved as follows: Portfolio Holder for Finance, Governance, Digital and Climate Change (Chairman), Chairman of Governance Committee (Vice-Chairman), and Councillors S H Beer, O C de R Richardson and C D Zosseder.</p> <p>(f) That the revised Terms of Reference for the Dover Town Regeneration Advisory Board, as set out at Appendix F of the report, be approved.</p>			
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or</p>

<p>CAB 13 6.6.22 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date Immediate</p>	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.</p>	<p>None.</p>		<p>consultees (if any)</p>
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 14 6.6.22 Exempt</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 June 2022</p>	<p><u>LEVELLING UP FUND - ROUND 2</u></p> <p>It was agreed:</p> <p>(a) That the Levelling Up Fund (Round 2) Prospectus and Technical Note be noted.</p> <p>(b) That the proposed 'Dover Beacon' Levelling Up Fund (Round 2) Project be approved.</p> <p>(c) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to take the necessary decisions and actions required to finalise a realistic and deliverable Levelling Up Fund Project for Dover Town, and to ratify the Council's submission of this project as part of the required Levelling Up Fund (Round 2) application (and supporting documents) process, in accordance with the requirements, priorities and timelines of the Fund.</p>	<p>None.</p>	<p>The Government's Levelling Up Fund Round 2 Prospectus was launched in March and focuses on supporting high priority and high impact projects that will make a positive difference to local areas in relation to regeneration and town centre investment and cultural, heritage and transport investment.</p>	

			Cabinet is requested to approve the submission of a skills and jobs-focused application and bid to the Levelling Up Fund Round 2.	
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The meeting ended at 11.43 am.