

### Consultation Approach

Name of project	<b>Dover District Council Indoor Sports Facility Strategy</b>
Topic	<p>Dover District Council commissioned a study to examine the available supply, current quality and quantity and demand for indoor sports facilities within the district.</p> <p>Findings have developed the draft Indoors Sports Facility Strategy which will be used to guide potential decisions around rationalisation and investment, community use of school facilities, planning policy, encouraging greater flexibility of facility usage and determine strategic leisure objectives for the District.</p> <p>It will also be used to highlight how the provision of accessible indoor facilities within the district contributes towards healthy living and well-being.</p> <p>This assessment also helps to support the initial and more detailed Feasibility and Options Appraisal Study for a new/improved Tides Leisure Centre.</p> <p>An internal consultation will take place on the Draft Indoor Sports Facility Strategy for officers and key services within the council to provide feedback. Following this, the draft document will go to public consultation. The consultation will be available via the Council's website and public comments can be made via the council's online consultation portal.</p> <p>Publicity will be widespread to ensure key stakeholders and indoor sports clubs, as well as general indoor sports enthusiasts, are aware of the study.</p>
Period	Public Consultation: 18 <sup>th</sup> July 2022 - 30 <sup>th</sup> September 2022 (11 Weeks)
Promotion and Publicity	<ul style="list-style-type: none"> <li>• Promotional consultation posters distributed to key locations which may include libraries, Town Councils and information centres.</li> <li>• Email distributions to key stakeholders</li> <li>• Local press release</li> <li>• Advertisement in district paper</li> <li>• Keep Me Posted</li> <li>• DDC website</li> <li>• Social Media (Facebook, Twitter)</li> </ul>
List of Consultees	<ul style="list-style-type: none"> <li>• Key Stakeholders to include the following: <ul style="list-style-type: none"> <li>- Dover District Council Officers</li> <li>- Kent County Council Officers</li> <li>- Kent Sport</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Sport England</li> <li>- National Governing Bodies</li> <li>- Sporting Networks</li> <li>- Neighbouring Authorities</li> <li>- Key Facility Operators</li> <li>- Key Facility Owners</li> <li>- Key Indoor Sports &amp; Fitness Clubs</li> <li>- Secondary Schools</li> <li>- Primary Schools</li> <li>- Town &amp; Parish Councils</li> <li>- Kent Public Health &amp; CCG</li> <li>- Local disability groups</li> </ul> <ul style="list-style-type: none"> <li>• Local communities</li> <li>• Dover District Ward Councillors</li> </ul>
Methodology	<ul style="list-style-type: none"> <li>• Produce consultation posters, web and social media alerts and press releases to make the general public aware of the study</li> <li>• Communicate with consultees via email providing a web link to an online version of the document. <a href="http://www.dover.gov.uk/indoorsportsfacilitystrategy">http://www.dover.gov.uk/indoorsportsfacilitystrategy</a> or to the Council's online consultation portal - <a href="https://dover-consult.objective.co.uk/kse">https://dover-consult.objective.co.uk/kse</a></li> <li>• Consultees are requested to submit their comments online where possible; this will make analysis of comments more cost effective.</li> <li>• Alternatively, comments may be emailed to <a href="mailto:localplan@dover.gov.uk">localplan@dover.gov.uk</a>. Consultees can also make representations by post addressed to the Planning Policy Team.</li> </ul>
Data analysis	<ul style="list-style-type: none"> <li>• All comments will be compiled and analysed by the Property Service and Planning Policy teams at DDC.</li> </ul>
Feedback	<ul style="list-style-type: none"> <li>• Property Services and Planning Policy will prepare an executive summary describing the main issues raised through consultation.</li> <li>• Cabinet will consider comments received to determine whether changes should be made before the document is finalised.</li> <li>• The final report will be published electronically on the DDC website.</li> <li>• Alerts will be sent via Keep me Posted and social media once the final document is published online.</li> </ul>
Revenue costs	<p>Costs will be kept to a minimum:</p> <ul style="list-style-type: none"> <li>• Consultation work will be undertaken in-house</li> <li>• Communication via electronic means as far as possible</li> <li>• Press notice costs Approx £200+VAT</li> </ul>
Points of contact	<ul style="list-style-type: none"> <li>• Planning Policy Team (01304) 872477 or <a href="mailto:localplan@dover.gov.uk">localplan@dover.gov.uk</a></li> </ul>

