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Our ref: KBS/CABRCD
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Date: 7 December 2022

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

CABINET: RECORD OF DECISIONS

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 5 December 2022. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing by **10.00am on Tuesday, 13 December**.

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Kate Batty-Smith
Democratic Services Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 5 December 2022 at 11.09 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates
N S Kenton
O C de R Richardson
C A Vinson

Also Present: Councillor E A Biggs
Councillor D R Friend
Councillor K Mills
Councillor H M Williams

Officers: Chief Executive
Strategic Director (Corporate and Regulatory)
Strategic Director (Finance and Housing)
Strategic Director (Place and Environment)
Head of Commercial Services
Head of Finance and Investment
Head of Investment, Growth and Tourism
Head of Planning and Development
Principal Policy and Infrastructure Planner
Project Manager
Strategic Development Lead (Leisure)
Strategic Housing Manager
Principal Planning Officer (Strategic Sites and Place)
Principal Climate Change and Sustainability Officer
Assistant Architectural Technician
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 62 5.12.22 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2022	<u>APOLOGIES</u> It was noted that an apology for absence had been received from Councillor D P Murphy.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 63 5.12.22 Open Key Decisions No Call-in to apply Yes Implementation	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Date 13 December 2022				
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 64 5.12.22 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2022	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting held on 7 November 2022, as detailed in decision numbers CAB 44 to CAB 58, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 7 November 2022.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 65 5.12.22 Open Key Decisions No Call-in to apply Yes	<u>ENCLOSED DOG PARK PETITION</u> It was agreed that the Overview and Scrutiny Committee's recommendation, made at its meeting held on 14 November 2022 (Minute No 36), be approved as follows: That funding for an enclosed dog park at four sites (North Deal recreation ground, Cow Leas Meadow, Connaught Park and Station Field) be added to the Special Projects budget for	To reject the recommendation.	At its meeting held on 14 November 2022, the Overview and Scrutiny Committee considered a report prepared in response to a petition received	

Implementation Date 13 December 2022	2023/24.		about dog parks and made a recommendation to Cabinet.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 66 5.12.22 Open Key Decisions Yes Call-in to apply Yes Implementation Date 13 December 2022	<u>GARDEN WASTE CONTAINERISATION</u> It was agreed: (a) That the use of garden waste sacks be withdrawn and replaced with wheeled bins, in the interests of the Health & Safety of the refuse collection contractor's workforce. (b) That the Head of Commercial Services be authorised, in consultation with the Portfolio Holder for Planning and Environment, to finalise and approve the draft Garden Waste Service Terms and Conditions (as set out at Appendix 1 of the report), subject to the outcome of a short period of consultation with existing users of the service.	Not to conduct consultation.	Due to concerns around Health & Safety of the refuse workforce, and in common with most other authorities providing a garden waste service, it is proposed to replace reusable sacks with wheeled bins for the collection of garden waste.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 67 5.12.22 Open	<u>INFRASTRUCTURE FUNDING STATEMENT 2021/22</u> It was agreed:	None.	To meet the requirements of the Community Infrastructure Levy	

<p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2022</p>	<p>(a) That the Infrastructure Funding Statement 2021/22, as set out at Appendix 1 to the report, and supporting CSV spreadsheets, as set out at Appendix 2 to the report, be approved and published on the Council's website by no later than 31 December 2022.</p> <p>(b) That the Strategic Director (Place and Environment) be authorised, in consultation with the Portfolio Holder for Planning and Environment, to make future minor factual amendments to the Statement, as required.</p>		<p>(Amendment) (England) (No 2) Regulations 2019, the Council is required to publish details of developer contributions received by 31 December each year.</p> <p>The Statement for 2021/22, which is the subject of the report, sets out contributions received by the Council towards infrastructure through Section 106 planning obligations.</p>	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 68 5.12.22 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p>	<p><u>HOME UPGRADE GRANT 2</u></p> <p>It was agreed:</p> <p>(a) That the Council's participation in a consortium project with Dartford Borough Council to access the Government's Home Upgrade Grant to raise the energy efficiency rating of off-gas grid homes and help them to transition to clean heat be approved.</p>	<p>None.</p>	<p>Approval is sought to collaborate with Dartford Borough Council in submitting an application to obtain Government funding aimed at improving the</p>	

Implementation Date 13 December 2022	(b) That the Strategic Director (Place and Environment) be authorised to deliver the project and to take all actions and decisions in connection therewith.		energy efficiency of homes without access to mains gas.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 69 5.12.22 Open Key Decisions No Call-in to apply Yes Implementation Date 13 December 2022	<u>TREASURY MANAGEMENT - QUARTER TWO REPORT 2022/23</u> It was agreed that the report be received.	None.	In order to comply with CIPFA's (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management, Cabinet is updated on the Council's treasury management activities (i.e. in-house and externally managed investments) at least twice yearly. The report provides Cabinet with details of activities for the quarter ending 30 September 2022.	

Decision Status	Record of Decision	Alternative options	Reasons for Decision	Conflicts of interest
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		considered and rejected (if any)		(if any) declared by decision maker(s) or consultees (if any)
<p>CAB 70 5.12.22 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2022</p>	<p><u>STRATEGIC PERFORMANCE DASHBOARD - QUARTER TWO 2022/23</u></p> <p>It was agreed that the Council's Strategic Performance Dashboard – Quarter Two 2022/23 be noted.</p>	None.	Replacing the quarterly Performance Report, the Strategic Performance Dashboard provides an overview of how the Council and East Kent Services are performing against a number of key performance indicators as a means of measuring whether the Council is achieving its aims and objectives.	

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<p>CAB 71 5.12.22 Open</p> <p>Key Decisions No</p>	<p><u>DOVER DESIGN REVIEW PANEL</u></p> <p>It was agreed that a Dover Design Review Panel be established.</p>	None.	Design South East, a charity and not-for-profit organisation, has worked with the Council to set up a panel to provide an	

Call-in to apply Yes Implementation Date 13 December 2022			independent design evaluation service for development proposals within the district, the aim being to deliver well-designed buildings and places.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 72 5.12.22 Open Key Decisions No Call-in to apply Yes Implementation Date Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 73 5.12.22 Exempt	<u>PURCHASE OF NEW AFFORDABLE HOUSING AT CASTLE AVENUE, DOVER</u>	To make a revised offer.	Following an approach by a developer,	

<p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2022</p>	<p>It was agreed:</p> <p>(a) That a project to acquire a block of six new-build flats to be developed on land at Castle Avenue, Dover for affordable rent be approved.</p> <p>(b) That the Head of Finance and Investment be authorised, in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to take the necessary decisions and actions to progress the project and purchase the properties including (but not limited to) agreeing the purchase price, approving the sale purchase agreements and appointing any professional advisers.</p>		<p>approval is sought to acquire a block of new-build flats to be built on land at Castle Avenue for the purposes of providing affordable housing to meet an identified local need.</p>	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 74 5.12.22 Exempt</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 December 2022</p>	<p><u>TOWN CENTRE REGENERATION BUDGET DRAWDOWN FOR WORKS IN BENCH STREET, DOVER</u></p> <p>It was agreed:</p> <p>(a) That the allocation of £500,000 from the Town Centre Regeneration budget for the purpose of making the Bench Street site safe be approved.</p> <p>(b) That the Strategic Director (Place and Environment) be authorised, in consultation with the Leader of the Council, to appoint the consultants and award the contracts needed to make the site safe.</p>	<p>None.</p>	<p>The Council purchased several properties on Bench Street in September 2022 with the long-term aim of regenerating this area of Dover using funding from the Government's Levelling Up Fund Round 2 (if successful).</p> <p>Structural surveys</p>	

			have indicated that urgent works are required to stabilise some of the derelict buildings and approval is sought to progress these works.	
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The meeting ended at 12.07 pm.