

Decision Notice

Delegated Decision

Decision No:	DD34
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Subject:	AWARD OF CONTRACT FOR 'CONFIRM' SYSTEM UPGRADE
Date of Decision:	10 January 2023
Notification Date:	23 January 2023
Implementation Date:	23 January 2023
Decision taken by:	Mr Brinley Hill, Head of Transformation (formerly Community and Digital Services)
Delegated Authority:	Authority delegated by Cabinet (Cabinet decision CAB 87 of 28 February 2022) and Council (at its meeting held on 2 March 2022) when approving the Council Budget 2022/23 and Medium-Term Financial Plan 2022/23-2025/26 (as set out in Annex 10 of the report) as follows: 'Delegate the approval of projects included in Annex 6D, the Digital & ICT Programme, to the Head of Community and Digital Services, in consultation with the Portfolio Holder for Finance, Governance, Digital and Climate Change.'
Decision Type:	Executive Non-Key Decision
Call-In to Apply?	No (<i>Call-in does not apply to non-Key Officer decisions</i>)
Classification:	Unrestricted

Reason for the Decision:	Procurement of 'Confirm' software provided by Brightly Software Limited for a hosted solution to upgrade the existing on-premise solution to Cloud-based 'Software as a Service'.
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Decision:	To award a contract for the upgrade of Parks and Open Spaces' 'Confirm' software to Brightly Software Limited (using the Crown Commercial Services G-Cloud Framework).
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1. **Consideration and Alternatives** (*if applicable*)
 - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
 - 2.2 None.
3. **Supporting Information** (*as applicable*)
 - 3.1 See attached report.