

Notice of Forthcoming Key Decisions which will be made on behalf of the Council 2022/23

Key Decisions Number	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Summary of Item	Agreed for inclusion in the Work Programme
5	To consider consultation on the Draft Indoor Sports Facility Strategy 2022	4 July 2022 and 5 June or 3 July 2023	Dover District Council has commissioned consultants to update the Indoor Sports Facility Strategy 2016. This document is used to guide potential decisions around rationalisation and investment; community use of school facilities; planning policy; encouraging greater flexibility of facility usage and determine strategic leisure objectives for the District that meets adopted planning policies and timelines for the emerging review of the District's Local Plan. Consultation on the draft document will involve comprehensive engagement with stakeholders and members of the public, with a second report to Cabinet following analysis of the consultation results and their consideration in the final draft Indoor Sports Facility Strategy 2022.	Included on Agenda
12	Identification of procurement route for Dover Beacon project (the Council's application to the Levelling Up Fund)	6 March 2023	The Council is preparing a bid for the Levelling Up Fund (LUF) Round 2. As outlined in public engagement activities during the week commencing 13 June, the proposal comprises land assembly and regeneration at Bench Street, Dover. Outputs will include a circa 2,000m ² creative campus providing training opportunities in creative and digital industries, business, a circa 700m ² business centre providing flexible affordable facilities, expansion of the Dover Cycle Scheme, 450m ² of public Electric Vehicle parking and charging and 800m ² public open space.	To be determined
28	Future High Streets Fund – A20 Underpass Project	6 March 2023	In July 2021 the Council accepted an award of £3.2 million of funding from the Ministry of Levelling Up, Housing and Communities for two town centre regeneration projects: improvements to the A20 underpass and	To be determined

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			construction of a creative centre on Bench Street, Dover. The grant funding must be committed for expenditure by March 2024. This report will present options for works to the underpass, to enable the specification to be finalised	
30	Fees and Charges – agreement on levels for 2023/24	6 February 2023	The Council has to set fees and charges for certain services. These are delegated in part at various levels but form a key element of the overall budget process. There are over 250 different fees and charges to be considered, some of which are statutory and others of which are discretionary. This status will be indicated for each fee in the reports for Cabinet and the Licensing and Regulatory Committees.	To be added to the work programme
31	Approval for draft Dour Street, Dover Conservation Area Character Appraisal	6 February 2023 and date to be confirmed	The Council has a duty under the Planning (Listed Buildings and Conservation Areas) Act 1990 to review its conservation areas ‘from time to time’. The Dover District Heritage Strategy has recognised that most of the district’s conservation areas do not have an approved character appraisal, and it recommends that the Council should encourage local community groups to carry out such appraisals in conjunction with the Council	To be determined
32	Recommendation to Council of draft Budget 2023/24 and Medium-Term Financial Plan 2023/24-2025/26 and approval by Cabinet of various delegations within the Budget	6 and 27 February 2023	The Budget will determine the Council Tax for 2023/24 and the revenue and capital resources available to the Council for the 2023/24 financial year. It is a statutory requirement upon the Council, as the Billing Authority for all Council Tax in the Dover District, to approve the Council Tax resolution by 9 March 2023.	To be added to the work programme
34	Consultation on draft Green Infrastructure Strategy	6 March and 4 September 2023 (to be confirmed)	The Green Infrastructure Strategy and Action Plan will identify the needs and opportunities across the District to protect and enhance green infrastructure, helping to guide the investment	To be determined

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			and delivery of green infrastructure and to realise its associated benefits for people and nature. It will help the Council meet the requirements of the Environment Act 2021 and supports the delivery of the Council's emerging Local Plan. Cabinet will be asked to agree a draft strategy for consultation. Following consultation, the final strategy will be brought back to Cabinet for adoption later in 2023.	
35	Award of contract for asbestos surveying, sampling and removal services	6 March 2023	To ensure the health and safety of residents and contractors carrying out works on the instruction of the Council, all the necessary information must be provided including confirmation of presence of asbestos. In order to comply with this, the Council requires a contract to be in place with a specialist contractor to carry out surveying, sampling and removal works. This element of work also forms part of the Council's overall compliance responsibilities	To be determined
36	Provision of interim housing for Ukrainian and Afghan refugees	6 March 2023	The Department for Levelling Up, Housing and Communities (DLUHC) has released funding to support local authorities to provide interim housing for refugees arriving in the UK via the Ukrainian and Afghan resettlement schemes. The Council has been awarded capital funding to deliver 10 properties to be used as interim housing for the lifetime of these schemes, and subsequently to be allocated as general needs Council Housing. A decision is sought to accept this funding, and to acquire and allocate properties in line with the DLUHC requirements of the fund	To be determined
37	To consider the Hackney Carriage Unmet Demand Survey	6 March 2023	Dover District Council maintains a limit on the number of Hackney Carriage plates that are issued. Every 3 years a survey is carried out and	To be determined

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			the results are required to be presented to Cabinet.	
38	Provision of interim housing and support for Afghan refugees via the Afghan Relocations and Assistance Programme	3 April 2023	The Government has released funding to support local authorities in providing interim housing and support services for refugees arriving in the UK via the Afghan Relocations and Assistance Programme (ARAP). A decision is sought to accept revenue funding from Kent County Council (KCC) for support services, and to enter into arrangements to lease properties over 3 years from the Ministry of Defence, and to allocate these properties in line with the Department for Levelling Up, Housing and Communities' programme requirements.	To be determined
39	Award of 5-year contract for servicing and maintenance of heating systems and appliances (including a gas boiler replacement programme) in the Council's housing stock	3 April 2023	Dover District Council has 4,363 dwellings of which 4,013 have gas boilers, these being either domestic or communal. To comply with the Gas Safety (Installation and Use) Regulations 1998, an annual Landlord's Gas Safety Record (LGSR) is required for each of these properties at 12-month intervals. Carrying out the required LGSR and servicing all DDC-owned gas appliances is undertaken to ensure appliances are maintained to a safe and efficient standard to ensure the health and safety of the Council's tenants. A gas boiler replacement programme will continue to be undertaken to ensure all DDC properties have had replacement boilers fitted before 2030 to future-proof the Council's housing stock prior to any further government decisions with regards to fossil fuel heating.	To be determined
40	Bench Street (Future High Streets Fund project) – Decisions related to project progression and delivery	Ongoing (decisions to be taken by the Leader of the Council or Strategic Director (Place & Environment))	The Council has been awarded and accepted Future High Streets Fund funding for project works including a Creative Centre and Underpass improvements within the Bench Street area of Dover. This item supports	To be determined

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			urgent/delegated decisions taken by the Leader of the Council or the Strategic Director (Place and Environment) relating to the delivery and progression of the project in order to meet outcomes and deadlines.	
41	Levelling Up Fund – Dover Beacon, Bench Street, Dover – Decisions relating to project progression and delivery	Ongoing (decisions to be taken by the Leader of the Council or Strategic Director (Place & Environment))	The Council has been awarded Levelling Up Fund funding for project works related to the Council's successful Dover Beacon Levelling Up Fund (Round 2) application, including detailed improvements within the Bench Street area of Dover. This item supports decisions relating to the delivery and progression of the project which has a very tight delivery deadline.	To be determined

Note: (1) Key Decisions which have already been taken or the committee has declined to include within the work programme do not appear in this extract of the Notice of Forthcoming Key Decisions.