

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Units / comments	Vat Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information	
Building Control - R. Walton - S Platts - Councillor E A Biggs												
1	General	Building Regulations general enquires	N	£90.00		S		£94.00			4%	Amount of increase will bring this charge into alignment with the new BRFE hourly rate (£93.80). This will avoid having two different hourly rates.
2	General	Solicitors enquiries & other specialist advice	N	£45.00		N		£47.00			4%	This is a half hour charge. See above
3	General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations 2010. Copy of charges scheme available in Building Control - fees sheets available on internet	N	https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx		S except for reversions and regularisations	£290,000	https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx	£325,000	15%	A new hourly rate of £94.00 (inc. vat) equates to a percentage uplift of 15% (or slightly more when rounding up to the nearest £5). The Charges Regulations 2010 call for full cost recovery on a job-by-job basis (i.e., the number of available officer hours x hourly rate). Paul Bannon (Building Control Manager) did a comprehensive review on this earlier in the year. Anecdotal evidence is that our private sector competitors have been raising their prices lately by similar amounts. This increase is considered sustainable and will not have a detrimental impact on our market share. Income estimate kept the same as 22/23. The increase in the BRFE fees and hourly rate should make this budget figure more achievable.	
4	General	Administration/professional charges for dealing with dangerous structures	N	£90.00		S		£94.00			4%	See O4 above.

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
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Garages - R. Walton - D Parish - Councillor E A Biggs												
5	Garages	Standard garages to Council tenants per week where the garage location is very closely connected to the house location.	N	£17.00		NA	£215,135	£19.00		£232,346	11.8%	8% and rounded, total expected income is historic, (question accuracy DP)
6	Garages	Standard garages to Non-Council tenants per week	N	£17.00		S	£242,600	£19.00		£262,008	11.8%	8% and rounded, total expected income is historic, (question accuracy DP)
7	Garages	Garage Plots (per annum)	N	£183.00		S		£198.00			8.2%	8% and rounded
8	Garages let at full market rent	The Gateway, Dover	N	£25.00		S		£27.00			8.0%	8% and rounded
9	Garages let at full market rent	Dover Town Area (Harold St, Godwyne Close, Pencester)	N	£22.00		S		£24.00			9.1%	8% and rounded

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Deal Pier - R. Walton - D Parish - Councillor E A Biggs												
10	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November, adult	N	£7.30	Simplification of charging structure.	S	£25,000	£8.00		£27,000	10%	8% increase and rounded up to nearest 50p
11	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November, concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£3.40		S		£4.00	18%			
12	Deal Pier Fishing	Day ticket (Winter) 08:00 to 16:00 hrs December to March adult	N	£5.70		S		£6.50	14%			
13	Deal Pier Fishing	Day Ticket (Winter) 08:00 to 16:00 hrs December-March concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£2.70		S		£3.00	11%			
14	Deal Pier Fishing	Night Time (summer designated evenings) (21:00 to 08:00 hrs) - adult	N	£11.70		S		£13.00	11%			
15	Deal Pier Fishing	Night Time(summer designated evenings) (21:00 to 08:00 hrs) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£5.80		S		£7.00	21%			

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Foreshore - R. Walton - D Parish - Councillor E A Biggs												
16	Beach Plot Charges	Walmer Plot	N	£450.00	23	S	£8,625	£486		£9,315	8%	8% and rounded, total expected income is historic, (question accuracy DP)
17	Beach Plot Charges	Deal/Walmer commercial plot	N	£183.00	7	S	£1,070	£198		£1,156	8%	8% and rounded, total expected income is historic, (question accuracy DP)
18	Beach Huts	St Margaret's Bay - Annual	N		Fixed rent for 5 years (less administration). Fee future proofs against inflation at 3% includes parking permit but not NNDR same as walmer	S	£30,300	£0		£32,724	8%	8% and rounded, total expected income is historic, (question accuracy DP)
19	Beach Huts	The Endeavour Centre - Daily charge for private users	N	£48.00	Estimated ad hoc income	S	£2,500	£80		£2,700	67%	Proposal to change the way we charge for the endeavour centre and increase use. We currently charge a flat rate of £48 for hire. Propose to have a reduced rate for schools and registered charities (£30) and an increased rate for private hire (£80).
19a	Beach Huts	The Endeavour Centre - Daily charge for schools and registered charities	N	£48.00	Estimated ad hoc income			£30			-38%	
20	Sandwich Quay	Short Stay Moorings per day (maximum 28 days)	N	£12.50	Estimated ad hoc income	S	£4,800	£14		£5,184	12%	8% and rounded, total expected income is historic, (question accuracy DP)
21	Beach Plot Charges	Kingsdown Plot	N	£458.00		S	£7,633	£495		£8,244	8%	8% and rounded, total expected income is historic, (question accuracy DP)
22	Statutory Street Naming and Numbering	Registering a New Property Address	N	£190.00		S	£24,400	£205			8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it
23	Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N	£390.00		S		£421			8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it
24	Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N	£615.00		S		£664			8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it
25	Statutory Street Naming and Numbering	New Street or Building Comprising 21 + units	N	£620.00	For developments in excess of 20 units fee will be £620 plus £13.70 fee for each unit in excess of 20 units . No maximum fee	S		£670	For developments in excess of 20 units fee will be £670 plus £15.00 fee for each unit in excess of 20 units . No maximum fee		8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it
26	Statutory Street Naming and Numbering	Changing Street Name	N	£820		S		£886			8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it
27	Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering per hour	N	£92.00		S		£99			8%	Function has moved to Alice Fey's team as per e-mail thread. Where installation of signage is required income needs to be split with Property Assets who install it

Fees and Charges 2024/25

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Environmental Health - L May - L Manzano- Councillor J L Pout												
28	Port Health/Food safety	Unsound Food Examination: Not exceeding 1 metric tonne	N	£140	Plus disposal charge	NA	£0	£151	Plus disposal charge	£0	8%	No unsound food examinations were undertaken last year therefore total expected income is £0. Increase of 8% to reflect the increased rate of inflation.
29	Port Health/Food safety	Unsound Food Examination: Exceeding 1 metric tonne	N	£263	Plus disposal charge	NA		£284	Plus disposal charge		8%	No unsound food examinations were undertaken last year therefore total expected income is £0. Increase of 8% to reflect the increased rate of inflation.
30	Port Health	Ship Sanitation Certificate	Y	See Note	Fees allocated by APHA and these are not issued until after budget setting. It is estimated these fees will range between approx £115 and £760 depending on tonnage and passenger capacity and approximately £84 for an extension to a ship sanitation certificate.	NA	£12,500	See K6	Fees allocated by APHA and these are not issued until after budget setting. It is estimated these fees will range between approx £115 and £760 depending on tonnage and passenger capacity and approximately £84 for an extension to a ship sanitation certificate.	£15,000	TBC See K6	Fees will be notified via the Association of Port Health Authorities (APHA) in November 2023.
31	Port Health	Ship Sanitation: Referral Inspection	N	£117	Referral Inspection	NA		£126	Referral Inspection		8%	Increase of 8% to reflect the increased rate of inflation.
32	Port Health	Plastic Documentary Check (PDD)	N	£49	Documentary Check (PDD) 1-5 certificates	NA	£1,020	£53	Documentary Check (PDD) 1-5 certificates	£1,700	8%	Increase of 8% to reflect the increased rate of inflation.
33	Port Health	Plastic Documentary Check (PDD)	N	£70	Documentary Check (PDD) 6-10 certificates	NA		£76	Documentary Check (PDD) 6-10 certificates		9%	Increase of 8% to reflect the increased rate of inflation.
34	Port Health	Plastic Documentary Check (PDD)	N	£97	Documentary Check (PDD) 11-20 certificates	NA		£105	Documentary Check (PDD) 11-20 certificates		8%	Increase of 8% to reflect the increased rate of inflation.
35	Port Health	Plastic Documentary Check (PDD)	N	£124	Documentary Check (PDD) 21+ certificates	NA		£134	Documentary Check (PDD) 21+ certificates		8%	Increase of 8% to reflect the increased rate of inflation.
36	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Identity & Physical Checks & Sampling	N	£140	Identity, Physical Check and Sampling	NA	£140	£151	Identity, Physical Check and Sampling	£151	8%	Increase of 8% to reflect the increased rate of inflation.
37	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Laboratory Analysis	N	Assigned by lab	Laboratory Analysis of Sample	NA	Any costs are recharged so no income expected	Assigned by lab	Laboratory Analysis of Sample	Any costs are recharged so no income expected	Assigned by lab	Lab costs are determined by the lab. Any costs are recharged so no income expected.
38	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Courier Fee	N	Assigned by courier	Courier Cost for Transporting Sample to Laboratory	NA	Any costs are recharged so no income expected	Assigned by courier	Courier Cost for Transporting Sample to Laboratory	Any costs are recharged so no income expected	Assigned by courier	Courier costs are determined by courier company. Any costs are recharged so no income expected.
39	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Non Compliance Fee	N	£141	Non-Compliance Fee	NA	£0	£152	Non-Compliance Fee	£0	8%	No non-compliance fees for plastic kitchenware were charged last year therefore total expected income is £0. Increase of 8% to reflect the increased rate of inflation.

Fees and Charges 2024/25

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40	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Destruction/Re-Export Fee	N	£123.00	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	NA	£0	£133	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	£0	8%	No supervising destruction/re-export fees for plastic kitchenware were charged last year therefore total expected income is £0. Increase of 8% to reflect the increased rate of inflation.
41	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Late Notification Fee	N	£95	Late notification Fee	NA	£95	£103	Late notification Fee	£103	8%	Increase of 8% to reflect the increased rate of inflation.
42	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO: Documentary Check	N	£62	Documentary Check	NA	£2,500	£67	Documentary Check	£2,500	8%	Increase of 8% to reflect the increased rate of inflation.
43	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO: Identity, Physical Check & Sampling	N	£140	Identity, Physical Check and Sampling (N.B. Additional lab analysis and courier costs apply)	NA		£151	Identity, Physical Check and Sampling (N.B. Additional lab analysis and courier costs apply)	£3,000	8%	Increase of 8% to reflect the increased rate of inflation.
44	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Laboratory analysis of samples	N	Assigned by lab	Laboratory Analysis	NA	Any costs are recharged so no income expected	Assigned by lab	Laboratory Analysis	Any costs are recharged so no income expected	Assigned by lab	Laboratory costs are determined by the lab. Any costs are recharged so no income expected.
45	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Courier Cost	N	Assigned by courier	Courier Cost	NA	Any costs are recharged so no income expected	Assigned by courier	Courier Cost	Any costs are recharged so no income expected	Assigned by courier	Courier costs are determined by courier company. Any costs are recharged so no income expected.
46	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation 2017/625 FNAO - Non-compliance Fee	N	£141	Non Compliance Fee	NA	£0	£152	Non Compliance Fee	£152	8%	Increase of 8% to reflect the increased rate of inflation.
47	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Late notification fee	N	£95	Late notification Fee	NA	£276	£103	Late notification Fee	£206	8%	Increase of 8% to reflect the increased rate of inflation.
48	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Supervising Destruction/Re-export Fee	N	£123	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	NA	£123	£133	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	£133	8%	Increase of 8% to reflect the increased rate of inflation.
49	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£52	Endorsement of Cert up to 5 certs (High Risk Countries)	NA		£56	Endorsement of Cert up to 5 certs (High Risk Countries)		8%	
50	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£70	6-10 certs (High Risk Countries)	NA		£76	6-10 certs (High Risk Countries)		9%	
51	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£88.00	11-20 certs (High Risk Countries)	NA		£95	11-20 certs (High Risk Countries)		8%	

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52	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£96	21+certs (High Risk Countries)	NA	£150,000	£104	21+certs (High Risk Countries)	£200,000	8%	Increase of 8% to reflect the increased rate of inflation. This income is subject to finalisation of the proposed changes by DEFRA in relation to the revised EU border controls.
53	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£23.00	Bilateral Agreements Cert for up to 5 certs (Low Risk Countries)	NA		£25	Bilateral Agreements Cert for up to 5 certs (Low Risk Countries)		9%	
54	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£41	6-10 certs (Low Risk Countries)	NA		£44	6-10 certs (Low Risk Countries)		7%	
55	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£52.00	11-20 certs (Low Risk Countries)	NA		£56	11-20 certs (Low Risk Countries)		8%	
56	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£64	21+ certs (Low Risk Countries)	NA		£69	21+ certs (Low Risk Countries)		8%	
57	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008 - Formal Verification/Movement Control Notice	N	£71.00	Formal Verification/Movement Control Notice	NA		£0	£77		Formal Verification/Movement Control Notice	
58	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008 - Supervising Destruction/Re-Export Fee	N	£123.00	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	NA	£0.00	£133	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	£0	8%	No IUU Fish was destroyed/re-exported in FY 2023/24 therefore expected income is £0. Increase of 8% to reflect the increased rate of inflation.
59	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008 - Late Notification Fee	N	£95	Late Notification Fee	NA	£1,500	£103	Late Notification Fee	£2,000	8%	Increase of 8% to reflect the increased rate of inflation.
60	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008 - Non-Compliance Fee	N	£141	Non Compliance Fee	NA	£0	£152	Non Compliance Fee	£0	8%	Increase of 8% to reflect the increased rate of inflation.
61	Port Health	Organic Products Regulations 2009: Documentary Check	N	£45	Docoumentary Check Per Certificate of Inspection	NA	£10,000	£49	Docoumentary Check Per Certificate of Inspection	£12,000	9%	Increase of 8% to reflect the increased rate of inflation.
62	Port Health	Organic Products Regulations 2009: Supervising Destruction/Re-export Fee	N	£123.00	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	NA	£0.00	£133	Supervising Destruction/Re-export Fee (cost of destruction is an additional charge)	£0	8%	Increase of 8% to reflect the increased rate of inflation.
63	Port Health	Organic Products Regulations 2009 - Late Notification Fee	N	£95	Late Notification Fee	NA	£1,000	£103	Late Notification Fee	£1,500	8%	Increase of 8% to reflect the increased rate of inflation.
64	Port Health	Organic Products Regulations 2009 - Non Compliance Fee	N	£141	Non Compliance Fee	NA	£0	£152	Non Compliance Fee	£0	8%	Increase of 8% to reflect the increased rate of inflation.
65	Port Health	Admin Fee: Inputting Organic Import onto PHILIS DES	N	£16	Admin Fee if Organic Import not declared via PHILIS DES	NA	£0	£17	Admin Fee if Organic Import not declared via PHILIS DES	£0	6%	Increase of 8% to reflect the increased rate of inflation.

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66	Port Health	Water Samples on board Vessels- Sampling	N	£140 first sample. Each further sample charged in accordance with lab fees	A set fee will be charged for first sample and all additional samples taken will be charged as outlined.	NA	£140	£126 for collecting the sample plus cost of each sample taken (charged in accordance with lab fees).	Set fee charged for collecting water sample. Separate charges for sample analysis and courier fee.	£604	8%	Charge broken down into sample collection charge + separate sampling analysis cost + courier charges where applicable. Increase of 8% to reflect the increased rate of inflation.
67	Port Health	Water Samples on board Vessels - Lab Analysis	N					Assigned by lab	Laboratory Analysis	Any costs are recharged so no income expected	Assigned by lab	Laboratory costs are determined by the lab. Any costs are recharged so no income expected.
68	Port Health	Water Samples on board Vessels - Courier	N					Assigned by courier	Courier Cost	Any costs are recharged so no income expected	Assigned by courier	Courier costs are determined by courier company. Any costs are recharged so no income expected.
69	Food Safety	NFHRs Re-visit	N	£187	Set Fee for requested NFHRs re-visit	NA	£374	£202	Set Fee for requested NFHRs re-visit	£808	8%	Increase of 8% to reflect the increased rate of inflation.
70	Port Health	Export Health Certificates	N	£75 minimum for first 2 hours and then additional £35 per hour or part thereof.	Set fee per Export Certificate issued.	NA	£0	£115 each including first hour of preparation of certificate. Subsequent hours are charged at staff hourly rate.	Set fee per GB Export Health Certificate issued	£0	53%	Increase has been bought in line with other local authorities charges for preparation and issuance of export health certificates for SPS goods.
71	Food Safety	Local Authority Export Certificates	N	£72 minimum for first 2 hours and then additional £34 per hour or part thereof.	Set fee per Export Certificate issued.	NA	£0	£115 each including first hour of preparation of certificate. Subsequent hours are charged at staff hourly rate.	Set fee per Local Authority Export Certificate issued.	£0	53%	Increase has been bought in line with other local authorities charges for preparation and issuance of local authority issued export health certificates.

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72	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO (excl. NZ)	N	£60	Up to 6 tonnes (includes documentary, identity and physical check and sampling)	NA	TBC	£65	Up to 6 tonnes (includes documentary, identity and physical check and sampling)	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
73	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO (excl. NZ)	N	£9.50 per tonne	7 - 46 tonnes (includes documentary, identity and physical check and sampling)	NA		£10.26 per tonne	7 - 46 tonnes (includes documentary, identity and physical check and sampling)		8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
74	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO (excl. NZ)	N	£448	46 tonnes and over (includes documentary, identity and physical check and sampling)	NA		£484	46 tonnes and over (includes documentary, identity and physical check and sampling)		8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
75	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO from NZ	N	£46	Up to 6 tonnes (includes documentary, identity and physical check and sampling)	NA		£50	Up to 6 tonnes (includes documentary, identity and physical check and sampling)		9%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
76	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO from NZ	N	£7.50 per tonne	7 - 46 tonnes (includes documentary, identity and physical check and sampling)	NA		£8.10 per tonne	7 - 46 tonnes (includes documentary, identity and physical check and sampling)		8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
77	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Official Controls on POAO from NZ	N	£348	46 tonnes and over (includes documentary, identity and physical check and sampling)	NA		£376	46 tonnes and over (includes documentary, identity and physical check and sampling)		8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.

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78	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 POAO subject to enhanced checks	N	£70	Per CHED-P for Risk category II products (30%)	NA		£76	Per CHED-P for Risk category II products (30%)		9%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
79	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 POAO subject to enhanced checks	N	£85	Per CHED-P per Risk category III products (15%)	NA		£92	Per CHED-P per Risk category III products (15%)	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
80	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 POAO subject to enhanced checks	N	£94	Per CHED-P per Risk category IV products (5%)	NA		£102	Per CHED-P per Risk category IV products (5%)		9%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
81	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 POAO subject to enhanced checks	N	£97	Per CHED-P per Risk category V products (1%)	NA		£105	Per CHED-P per Risk category V products (1%)		8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
82	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Late notification fee (POAO)	N	£95	Late notification Fee	NA	TBC	£103	Late notification Fee	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
83	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Admin fee for sampling POAO subject to Enhanced Checks	N	£98	Per sample	NA	TBC	£106	Per sample	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.

No.	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	units / comments	VAT Code	Total Expected Income ex VAT	Proposed Maximum Charges inc VAT (where applicable)	units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
84	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Laboratory analysis of POAO subject to enhanced checks	N	Assigned by the lab	Per sample	NA	Any costs are recharged so no income expected	Assigned by the lab	Per sample	Any costs are recharged so no income expected	Assigned by the lab	Laboratory costs are determined by the lab. Any costs are recharged so no income expected.
85	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 - Regulation (EU) 2017/625 Courier fee (POAO)	N	Assigned by the courier	Per sample	NA	Any costs are recharged so no income expected	Assigned by the courier	Per sample	Any costs are recharged so no income expected	Assigned by the courier	Courier costs are determined by courier company. Any costs are recharged so no income expected.
86	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Non-Compliance Fee (POAO)	N	£141	Non-compliance Fee	NA	TBC	£152	Non-compliance Fee	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
87	Port Health	The Trade in Animals and Related Products Regulations 2011 - Regulation (EU) 2017/625 Supervising Destruction/Re-export (POAO)	N	£123	Supervising Destruction/Re-export Fee (cost of destruction is additional charge)	NA	TBC	£133	Supervising Destruction/Re-export Fee (cost of destruction is additional charge)	TBC	8%	Govt have delayed SPS checks. Current checks are due to be implemented (but not guaranteed) from April 2024. Govt are reviewing the national charging regime which may result in further changes in what can be charged. This prohibits the Council from being able to outline a potential income for these products at this point. Increase of 8% to reflect the increased rate of inflation.
88	Port Health	Admin fee for CHEDs not presented on IPAFFS	N	£16	Admin fee for CHEDs not presented on IPAFFS	NA	£0	£17	Admin fee for CHEDs not presented on IPAFFS	£0	6%	Increase to reflect the increased rate of inflation.
89	Port Health	Staff Hourly Rate	N	£98	Hourly rate	NA	£0	£106	Hourly rate	£0	8%	Increase of 8% to reflect the increased rate of inflation.
90	Port Health	Postage of Documents	N	£5.35	Admin fee for CHEDs not presented on IPAFFS	NA	£0	£5.80	Postage of Documents	£0	8%	Increase of 8% to reflect the increased rate of inflation.
91	Port Health	Per Document Photocopied	N	£1.10	Admin fee for CHEDs not presented on IPAFFS	NA	£0	£1.20	Per Document Photocopied	£0	9%	Increase to reflect the increased rate of inflation.

No.	Detail	Narrative	Vat Code	2023/24 Amount of penalty if paid within 10 days	2023/24 Proposed Full amount of penalty - 14 days	2023/24 Units / comments	2023/24 Maximum penalty on conviction	2023/24 Total Expected Income	2024/25 Proposed Amount of penalty if paid within 10 days	2024/25 Proposed Full amount of penalty - 14 days	2024/25 Units / comments	Full Amount of Penalty % change	2024/25 Maximum penalty on conviction	Maximum Penalty on conviction % change	2024/25 Total Expected Income	Justification for charge levels and other information
Environmental Health - L May - L Manzano - J L Pout																
92	S48 Anti-Social Behaviour, Crime & Policing Act 2014	Failure to comply with a Community Protection Notice	N/A	No early payment discount	£100		£2,500		No early payment discount	£100		0%	£2500 for individual, £20k for business.	0%		Based on current year.
93	S33 Environmental Protection Act 1990	Fixed penalty notice for fly-tipping	N/A	No early payment discount	£400		Unlimited fine and/or 5 years imprisonment.		£500.00	£1,000	Increase permitted by the ENVIRONMENTAL OFFENCES (FIXED PENALTIES) (AMENDMENT) (ENGLAND) REGULATIONS 2023 2023 No. 770	150%	Unlimited fine and/or 5 years imprisonment.	0%		
94	S34 Environmental Protection Act 90	Failure to produce waste documents	N/A	No early payment discount	£300		Unlimited fine on indictment, £5000 on summary		No early payment discount	£300		0%	Unlimited fine on indictment, £5000 on summary	0%		
95	S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste	N/A	No early payment discount	£300		£5,000		No early payment discount	£300		0%	£5,000	0%		
96	S47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)	N/A	No early payment discount	£100		£1,000		No early payment discount	£100		0%	£1,000	0%		
97	S46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)	N/A	No early payment discount	N/A	£60 Payable within 28 days	Recoverable as a civil debt		No early payment discount	N/A	£60 payable within 28 days		Recoverable as a civil debt	0%		
98	S.88(1) Environmental Protection Act 1990	Litter	N/A	£75.00	£100		£2,500	£6,000	£75	£100		0%	£2,500	0%	£5,000	
99	The Littering from vehicles outside London (keepers: civil penalties) Regs 2018. S 87 & 88 EPA '90	Littering from a vehicle	N/A	N/A	N/A	Penalty amount set at £75 and doubles to £150 after 28 day payment period expire recoverable as a civil debt	FPN amount doubles to £150 after 28 day payment period & becomes recoverable as a civil debt with any additional recovery fees.		N/A	N/A	Penalty amount set at £75 and doubles to £150 after 28 day payment period expire recoverable as a civil debt		FPN amount doubles to £150 after 28 day payment period & becomes recoverable as a civil debt with any additional recovery fees.	0%		
100	S34 Environmental Protection Act 90	Failure to Fulfil Household's Duty of Care	N/A	No early payment discount	£200		Unlimited on indictment, £5000 on summary		No early payment discount	£200		0%	Unlimited on indictment, £5000 on summary	0%		
101	S.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith	N/A		N/A	Legislation still in force but fouling now dealt with under Public Spaces Protection Orders. May be reintroduced if PSPOs rescinded or not renewed.	N/A		N/A	N/A			N/A	N/A		
102	The Public Space Protection Order (Dover District Council) 2018	Failure to comply with Public Space Protection Order	N/A	£75	£100		£1,000		£75	£100			£1,000	0%		

No.	Detail	Narrative	Set by Govt? Y/N	2023/24 Approved Charges inc VAT	2023/24 units / comments	VAT Code	2023/24 Total Expected Income ex VAT	2024/25 Proposed Maximum Charges inc VAT (where applicable)	2024/25 Units / comments	2024/25 Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
103	Dog Control	Removal of stray dogs to kennels or direct to owner	Y	£100		NA	£13,100	£100	Statutory fee of £25. Admin fee of £75 added last year to cover officer costs in line with other authorities.	£6,000	0%	Major increase of £75 made in previous year. Do not feel it is currently justified to raise this further (AJ) Inflationary increase and to cover officer costs and kenneling costs. Redcued predicted overall income based on this years actuals. (AJ)
104	Dog Control	Out of hours Dog Collection	N	£75		NA		£75			0%	
105	Dog Control	Kennelling/admin/transporation fee per calendar day (up to a maximum of seven days)	N	£30.00		NA		£32.50			8%	
106	Dog Control	Microchipping Fee	N	£15.00		S	£45	£16.00		£0	7%	Inflationary increase. Predicted income of zero based on current years. (AJ)
107	Private Water Supplies	Risk Assessment	Y	£500		S	£0	£500		£100	0%	1 new Private Water Supply in district. (AJ)
108	Private Water Supplies	Sampling Visit	Y	£100		S		£100			0%	
109	Private Water Supplies	Investigation	Y	£100		S		£100			0%	
110	Private Water Supplies	Granting an Authorisation	Y	£100		S		£100			0%	
111	Private Water Supplies	Analysing a Sample under Reg 10 (Single small supplies)	Y	£25		S		£25			0%	
112	Private Water Supplies	Analysing a sample (large and commercial supplies)	Y	£100		S		£100			0%	
113	Private Water Supplies	Analysing a Sample (Audit monitoring)	Y	£500		S		£500			0%	
114	Contaminated Land Enquiry	Up to 250m distance	N	£40		NA	£400	£43.00		£440	6%	Inflation.
115	Contaminated Land Enquiry	Up to 500m distance	N	£80		NA		£86			0%	
116	Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y	Charges advised by DEFRA	Charges advised by DEFRA	NA		Charges advised by DEFRA	Charges advised by DEFRA	£12,000	N/A	Based on current years.
117	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y			NA					N/A	
118	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y			NA					N/A	
119	Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y			NA					N/A	
120	Public Health funerals	Officers admin fees in arranging funeral	N	Maximum of £500	Hourly rate x officer time. Maximum fee £500.	NA	£10,996			£10,500	0%	Based on last years actuals.

Fees and Charges 2024/25

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25			
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information	
Dover Museum - R Walton - J Iveson - Councillor K Mills													
121	General	Adults	N	£0.00		S		£0.00		£0			
122	General	Children	N	£0.00		S		£0.00					
123	General	OAP	N	£0.00		S		£0.00					
124	General	Family Day	N	£0.00		S		£0.00					
125	General	Family Ticket (2 adults, 2 children)	N	£0.00		S		£0.00					
126	General	Schools	N	£0.00	The schools service is costed on a break even basis. Income and expenditure should match. The income for the forecast year is very difficult to predict. This is because the education spaces available in the Discovery Centre will not be available to us and the galleries will need to be closed for an indeterminate period for the PSDF work. The timetable for this is currently not available so taking bookings for schools will be a challenge.	NA	£16,200	£0.00	The schools service is costed on a break even basis. Income and expenditure should match. The income for the forecast year is very difficult to predict. This is because the education spaces available in the Discovery Centre will not be available to us and the galleries will need to be closed for an indeterminate period for the PSDF work. The timetable for this is currently not available so taking bookings for schools will be a challenge.				
127	General	Schools Service 2 hour workshop per class max 30 pupils	N	£200.00		NA		£220.00					10%
128	General	Schools Service: 2 hour workshop Per pupil	N			NA							
129	General	Schools Service 1 hour workshop per class max 30 pupils	N	£80.00		NA		£100.00					25%
130	General	Talks and artefact handling Per pupil	N			NA							
131	General	Festivals per class max 30 pupils	N	£600.00		NA		£700.00					17%
132	General	Roman/Victorian/Tudor Festivals Per pupil	N			NA							
133	General	School Online Package	N	£180.00		NA							£200.00
134	General	Curator talks (at Dover Museum) per group	N	£80.00		S	£300	£90.00		£320	13%		
135	General	Curator talks (other venues)	N	£80.00		S	£200	£90.00			13%		
136	General	Photo repro stills - TV, film Video per image (UK/EC rights)	N	£71.00		S	£500	£80.00		£500	13%		
137	General	Photo repro stills - TV, film Video per image (Worldwide Rights)	N	£121.00		S		£140.00	16%				
138	General	Photo repro stills - books/periodicals - commercial per image	N	£50.00		S		£60.00	20%				
139	General	Photo repro stills - books/periodicals academic and local history per image	N	£20.00		S		£25.00	25%				
140	General	Film and video broadcast - network continuing use, one country per second	N	£20.00		S		£25.00	25%				
141	General	Film and video broadcast - network continuing use, EC region per second	N	£69.00		S		£75.00	9%				
142	General	Film and video broadcast - network continuing use, world per second	N	£26.00		S		£30.00	15%				
143	General	Film and video broadcast - network continuing use, world per second	N	£31.00		S		£35.00	13%				

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
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144	General	Film and video broadcast - commercials etc. (world) per second	N	£61.00				£70.00			15%	
145	General	Cost of Preparing and sending images Print per order	N	£14.00		S	£100	£15.00		£100	7%	
146	General	Cost of Preparing and sending Film and video order per	N	£34.00		S		£40.00			18%	
147	General	Cost of preparing and sending stills per order	N	£36.00		S		£40.00			11%	
148	General	Cost of preparing and sending digital images per order	N	£10.00		S		£12.00			20%	
149	General	Cost of preparing and sending digital images on CD per order	N	£18.00		S		£20.00			11%	
150	General	Film and video non-broadcast Educational continuing use world (Rights)	N	£6.00		S		£100	£7.00			£100
151	General	Film and video non-broadcast corporate non theatrical continuing use world (Rights)	N	£11.00		S	£12.00			9%		
152	General	Digital Commercial High Res email (Rights)	N	£13.00		S	£15.00			15%		
153	General	Digital Commercial Rescan email (Rights)	N	£17.00		S	£20.00			18%		
154	General	Digital Commercial Internet single use email (Rights)	N	£162.00		S	£175.00			8%		
155	General	Digital Commercial Exhibition (Rights)	N	£41.00		S	£45.00			10%		
156	General	Digital Commercial Publication (Rights)	N	£50.00		S	£55.00			10%		
157	General	Digital Commercial Newspaper National (Rights)	N	£71.00		S	£80.00			13%		
158	General	Deposition of archaeological archive - per box	N	£100.00		S		£110.00	Box charge for archaeology	£660.00	10%	
159	General	Hire of cinema space	N		New charge so no previous statistics	S		£30 per hour	Extra charges may be applicable depending upon type of event	£450		

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Leisure Facilities - R. Walton - E J Allen - Cllr C D Zosseder												
160	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Adult	N	£83.00		S	£0	£89.00	£0	7%	Fee removed.The Council does not offer bowls facilities directly. Land is licensed to various Bowling Clubs.	
161	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - OAP	N	£83.00	S	£89.00		7%				
162	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Junior	N	£42.00	S	£45.00		7%				
163	Sports - Parks and Recreation Grounds	Visitors green fees per game 21 ends (per game per person) per game (per set – 4 woods and 1 Jack)	N	£4.00	S	£4.30		8%				
164	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Adult	N	£66.00		S	£15,000	£71.00	£15,000	8%		
165	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Juniors	N	£28.00	S	£30.00		7%				
166	Sports - Parks and Recreation Grounds	Netball	N	£33.00		S	£0	£0.00	£0	-100%	The Council does not currently provide any netball courts	
167	Sports - Parks and Recreation Grounds	Tennis - Adult (per court per hour)	N	£6.20	S	£0.00		-100%				
168	Sports - Parks and Recreation Grounds	Tennis - Junior (per court per hour)	N	£2.30	S	£0.00		-100%				
169	Sports - Parks and Recreation Grounds	Tennis - OAP (per court per hour)	N	£2.30	S	£0.00		-100%				
170	Parks	Small Commercial/standard Event - Operating Day	N	£240.00		NA	£27,450	£260.00	£29,600	8%		
171	Parks	Small Commercial Event - Non-Operating Day	N	£60.00		NA		£65.00		8%		
172	Parks	Small Commercial Event - Deposit	N	£1,300.00		NA		£1,400.00		8%		
173	Parks	Large Commercial Event - Operating Day	N	£715.00		NA		£770.00		8%		
174	Parks	Large Commercial Event - Non-Operating Day	N	£120.00		NA		£130.00		8%		
175	Parks	Large Commercial Event - Deposit	N	£1,300.00		NA		£1,400.00		8%		
176	Parks	Mobile Exhibition - Per Day	N	£105.00		NA		£113.00		8%		

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
177	Parks	Mobile Exhibition - Deposit	N	£260.00		NA		£280.00			8%	
178	Parks	Community Event or Event run by a registered charity - per day	N	£60.00		NA		£65.00			8%	
179	Parks	Community Event or Event run by a registered charity - per deposit	N	£260.00		NA		£280.00			8%	
180	Parks	Use of parks for commercially run fitness and similar activities - fee per session	N	£33.00				£36.00			9%	
181	Parks	Commemorative Trees	N	£525.00	Suspended while the memorial benches and commemorative trees schemes are reviewed	S				£0	-100%	Suspended while the memorial benches and commemorative trees schemes are reviewed
182	Parks	Memorial Benches administration fee	N	£250.00	Suspended while the memorial benches and commemorative trees schemes are reviewed	S				£0	-100%	
183	Parks	Commemorative Plaques	N	£270.00	Suspended while the memorial benches and commemorative trees schemes are reviewed	S				£0	-100%	
Kearsney Cafe - R. Walton - E J Allen - Cllr C D Zosseder												
184	Kearsney Café	Billiards room, room only booking Daytime, between 8am and 5pm	N	£160.00	fixed rate - all day hire	S	£3,200	£220.00			38%	increased as the billiards room is busy without events. Increased to cover potential lost revenue from revolving custom as café room
185	Kearsney Café	Billiards room, room only booking Daytime, half day 8am to 12:30 or 12:30 to 5pm	N	£90.00	fixed rate - part day hire	S	£1,800	£120.00			33%	
186	Kearsney Café	Billiards room, room only booking evenings between 6pm and 10pm	N	£90.00	fixed rate - part day hire	S	£1,800	£120.00			33%	
187	Kearsney Café	Billiards room, room only booking full day between 8am and 10pm	N	£250.00	fixed rate - full day hire	S	£2,500	£360.00			44%	
188	Kearsney Café	Billiards room, room only between 8am and 10pm hourly rate	N	£30.00	hourly rate (minimum of 3 hours)	S	£1,000	£40.00			33%	
189	Kearsney Café	Wedding Ceremony, room only	N	£160.00	fixed rate only	S	£1,600	£250.00			56%	
190	Kearsney Café	Wedding ceremony and Reception between 8am and 10pm	N	£250.00	fixed rate only	S	£1,750	£360.00			44%	
191	Kearsney Café	Set up day	N	£70.00	fixed rate only	S	£700	£80.00			14%	
192	Kearsney Café	Clean up morning after event	N	£70.00	fixed rate only	S	£700	£80.00			14%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Cemetery - R. Walton - E J Allen - Cllr C D Zosseder												
193	General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	£850.00		NA				8%	Based on 2023/24 average income to date (Apr-September) but difficult to estimate.	
194	General	Purchase of Grave Space - Child under 12 years	N	£0.00		£18,200	£0.00		£18,200	0%		
195	General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	£240.00			£260.00			8%		
196	General	Garden of Remembrance - right to erect a tablet	N	£115.00			£124.00			8%		
197	General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	£226.00			£244.00			8%		
198	General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	£102.00		£18,600	£110.00		£18,600	8%		
199	General	Right to place on any flagstone, headstone, kerbstone, border stone, inscribed vase, tablet or monument, each further inscription	N	£90.00			£97.00			8%		
200	General	Replacement of a headstone with a new headstone	N	£51.00			£55.00			8%		
201	General	Right to place kerb - depending upon location within cemetery		£480.00			£520.00			8%		
202	General	Search in Burial Register (to be charged when time involved exceeds 1 hr)	N	£71.00		£17,500	£77.00		£17,500	8%		
203	General	Interment of Ashes (excluding caskets or urns)	N	£240.00			£260.00			8%		
204	General	Admin fee for Burials with Ashes	N	£62.00			£67.00			8%		
205	General	Interment of cremated remains in any grave	N	£240.00			£260.00			8%		
206	General	Interment of a stillborn child or child under 6 months	N	£71.00			£77.00			8%		

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
207	General	Interment of a child exceeding 6 months but under 12 years	N	£305.00		NA	£69,300	£330.00		£69,300	8%	
208	General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	£1,015.00		NA		£1,095.00			8%	
209	General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	£800.00		NA		£840.00			5%	
210	General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	£1,240.00		NA		£1,340.00			8%	
211	General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	£1,000.00		NA		£1,080.00			8%	
212	General	Interment of an adult or child exceeding 12 years: triple depth	N	£1,470.00		NA		£1,588.00			8%	
213	General	One Off Contribution For Maintenance For Coffin Burials	N	£276.50		NA		£300.00			8%	
214	General	One Off Contribution For Maintenance For Cremated Remains	N	£107.00		NA		£115.00			7%	
215	General	Use of Chapel	N	£193.00		NA	£3,900	£208.00		£3,900	8%	
216	General	ERB tranfer fee	N	£85.00		NA	£700	£92.00		£700	8%	

The above charges apply where the person to be interred is, or immediately before death was a resident in the Dover District Council area, or in the case of a stillborn child, where the parents (or one of them) are residents of the District.

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	units / comments to 31/08/23	Vat Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
Recycling & Waste Collections - R. Walton - Ian Dudding - Cllr E A Biggs												
217	Domestic Recycling & Refuse Collection	Supply of single purple refuse sack	N	£3	Charging provision added in previous year, but fee not levied as yet.	NA	0	£3.00			0%	
218	Domestic Recycling & Refuse Collection	Supply of additional roll of purple refuse sacks	N	£35	Charging provision added in previous year, but fee not levied as yet.	NA	0	£35.00			0%	
219	Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	£46	8 x £46 = £368	NA	£1,000	£50.00			9%	
220	Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	£58	553 x £58 = £32,074 (Not all containers are cost recoverable)	NA	£30,000	£63.00			9%	
221	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	£58	367 x £58 = £21,286 (Not all containers are cost recoverable)	NA	£20,000	£63.00			9%	
222	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin - Garden Waste	N	NA	Sacks continue in 2023/24 service year	NA	£0	£40.00	Proposed Year 1 starting price	£20,000	0%	Assumes 500 new subscribers.
223	Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	£92	23 x £92 = £2,116	NA	£2,500	£99.00			8%	
224	Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	£304	3 x £304 = £912	NA	£1,500	£328.00			8%	
225	Domestic Recycling & Refuse Collection	Supply & Delivery of (plastic) 1100 L bin	N	£341	17 x £341 = £5,797	NA	£7,500	£368.00			8%	
226	Domestic Recycling & Refuse Collection	Supply & Delivery of (Metal) 1100 L bin	N	£550.00	1 x £550 = £550	NA	£1,100	£595.00		£125,000	8%	
227	Domestic Recycling & Refuse Collection	Supply & Delivery of 55 L Black Box or Blue Box	N	£18.00	676 x £18 = £12,168 (Not all containers are cost recoverable)	NA	£10,000	£20.00			11%	
228	Domestic Recycling & Refuse Collection	Supply & Delivery of 23 L Kerbside Caddy for food collections	N	£18.00	669 x £18 = £12,042 (Not all containers are cost recoverable)	NA	£10,000	£20.00			11%	
229	Domestic Recycling & Refuse Collection	Supply & Delivery of 7 L Kitchen Caddy for food collections	N	£14.00	310 x £14 = £4,340 (Not all containers are cost recoverable)	NA	£3,500	£15.00			7%	
230	Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	£116.00	125	NA	Included above	£125.00	300 x £125 = £37,500		8%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	units / comments to 31/08/23	Vat Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
231	Domestic Recycling & Refuse Collection	Green Waste Collections; Annual Subscription Wheeled-bin-based service	N	£58.00	9456 x £58 = £548,564	NA	£550,000	£62.65	9300 x £62.65 = £585,900	£582,645	8%	
232	Domestic Recycling & Refuse Collection	Green Waste Collections; Supply & Delivery of Garden Waste sack, additional and replacement sack	N	£6.00	2752 x £6 = £16,512 (Not all containers are cost recoverable)	NA	£12,000	N/A			0%	
233	Domestic Recycling & Refuse Collection	Bulk Domestic Waste Collection (up to 3 items)	N	£52.00	668 x £52 = £34,736	NA	£52,000	£56.00		£90,000	8%	
234	Domestic Refuse	Bulk Domestic Waste Collection (per additional item added to existing collection)	N	£7.00		NA	£3,500	£8.00			14%	
235	Domestic Refuse	Bulk Domestic Waste Collection - Admin fee for changes or cancellations	N	£5	Charging provision added in previous year, but fee not levied as yet.	NA	£0	£5.00			0%	
236	Street Cleansing	Supply and install a standard litter bin - 110 L	N	£350		NA	£3,500	£380.00			9%	
237	Street Cleansing	Supply and install a dog bin - 50 L	N	£360		NA	£3,600	£390.00			8%	
238	Street Cleansing	Supply and install a dog bin - 25 L	N	£175		NA	£1,750	£190.00			9%	
239	Street Cleansing	Supply and install a multi-section recycling bin	N	£1,390		NA	£6,950	£1,500.00			8%	
240	Street Cleansing	Annual subscription to empty a litter bin (main high streets excluded)	N	£175		NA	£1,750	£190.00			9%	
241	Street Cleansing	Annual subscription to empty a dog bin (main high street excluded)	N	£175		NA	£1,750	£190.00			9%	
242	Street Cleansing	Annual subscription to empty a recycling bin (main high street excluded)	N	£175		NA	£875	£190.00			9%	
243	Street Cleansing	Annual subscription to empty a litter bin - High Street Area	N	£405		NA	£2,025	£440.00			9%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
Legal - L May - Bev Dempster - Councillor S H Beer												
244	General	Engrossments (Right to Buy – freehold/Leasehold Transactions)	N	£138		S	£3,500	£155	Per unit charge due restriction on the Legal admin charge from Housing Act 1985	£1,600	12%	Total income for Right To Buy transactions reduced to reflect current mid year receipts.
245	General	All charges for legal professional work being met by third parties (excluding S 106 work)	N	£242		NA	£5,500	£265	Per hour charge	£6,000	10%	Total expected income to increase slightly due to current level of work and a predicted two hour minimum work time on a single matter.
246	General	Legal professional work in relation to Section 106 Agreements	N	242	per hour but subject to a minimum charge of £880 for a new agreement and £660 for a variation	NA	£20,000	£265	per hour but subject to a minimum charge of £900 for a new agreement and £680 for a variation	£22,000	10%	Increase to reflect current mid year receipts and expected new stream of work in relation to unilateral undertakings
247	General	Administration charge for professional work undertake in respect of post-Right-to-Buy matters	N	138		NA	£1,500	£155	Per unit charge due restriction on the Legal admin charge from Housing Act 1985	£1,800	12%	Total expected income increased to reflect current mid year receipts

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income and other information
Miscellaneous - L May - Rebecca Brough - Councillor S H Beer												
248	Access to Information and Data Protection Acts	Inspection of list of background papers	Y	£0.00	Freedom of Information free up to 18 hour limit	NA	£0.00	£0.00	Freedom of Information free up to 18 hour limit	£0.00	0%	
249	Access to Information and Data Protection Acts	Inspection of each set of documents	Y	£0.00	Freedom of Information free up to 18 hour limit	NA	£0.00	£0.00	Freedom of Information free up to 18 hour limit	£0.00	0%	
250	Access to Information and Data Protection Acts	Inspection of personal data	Y	£0.00	Change in legislation from May 2018 - no longer able to make a charge for this information.	NA	£0.00	£0.00	Change in legislation from May 2018 - no longer able to make a charge for this information.	£0.00	0%	
251	Access to Information and Data Protection Acts	Environmental Information Request	Y	£32.00	No change as under the legislation charges are discouraged and if made should be reasonable and not deter some one from making a request	NA	£0.00	£32.00	No proposed change as under the legislation charges are discouraged and if made should be reasonable and not deter some one from making a request	£0.00	0%	

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Government? Y/N	Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
Electoral Services - L. May -T Gibbs- Councillor S H Beer												
252	Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Y	Various	Price dependent upon electorate & format requested	NA	£1,000	Various		£1,000	0	

				2023/24	2023/24	2023/24	2023/24	2024/25 Effective from 01/04/2024	2024/25 Effective from 01/04/2024	2024/25		
	Detail	Narrative	Set by Government? Y/N	Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
Local Land Charges - R.Walton - S Platts - Councillor E A Biggs												
253	General	Requisition for Search (LLC1)	N	£15.00		NA	Net Income = £132,000 of which £12,000 is from LLC1	£15.00	Approximately 630 requests expected - market dependent	Net Income = £129,000 of which £10,000 is from LLC1	0%	
254	General	Optional Printed Enquiry (in Part 2 of Con 29O)	N	£16.80		S		£16.80			0%	
255	General	Optional Printed Enquiry (in Part 2 of Con 29O - question 22)	N	£26.40				£26.40			0%	
256	General	Any Additional Enquiry submitted	N	N/A		NA						
257	General	Search in respect of any extra parcel of land (LLC1)	N	£3.00		NA		£3.00			0%	
258	General	Search in respect of any extra parcel of land (CON29)	N	£15.00		S		£15.00			0%	
259	General	Existing Conveyancing Form (CON29)	N	£161.70		S		£161.70	Approximately 830 requests expected - some to include Part 2 optional enquiries - market dependent		0%	
260	General	Proposed New Conveyancing Form (CON29)	N	£0.00		S						
261	General	CON29 Q1.1(a,b,c,d,e,f,g,h,i)	N	£18.15		S		£18.15			0%	
262	General	CON29 Q1.1(j,k,l)	N	£13.20		S		£13.20			0%	
263	General	CON29 Q1.2	N	£11.09		S		£11.09			0%	
264	General	CON29 Q2.1(a,b,c,d)	N	£0.00		S						
265	General	CON29 Q2.2. 2.3, 2.4, 2.5 (Refer to KCC)	N	£19.40		S		£19.40			0%	
266	General	CON29 Q3.1	N	£3.96		S		£3.96			0%	
267	General	CON29 Q3.2	N	£0.00		S						
268	General	CON29 Q3.3(a,b,c)	N	£3.96		S		£3.96			0%	
269	General	CON29 Q3.4 (a,b,c,d,e,f)	N	£0.00		S						

				2023/24	2023/24	2023/24	2023/24	2024/25 Effective from 01/04/2024	2024/25 Effective from 01/04/2024	2024/25		
	Detail	Narrative	Set by Government? Y/N	Charges inc VAT	Units / comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
270	General	CON29 Q3.5 (a,b)	N	£3.96		S		£3.96			0%	
271	General	CON29 Q3.6 (a,b,c,d,e,f,g,h,i,j,k,l)	N	£0.00		S						
272	General	CON29 Q3.7	N	£4.36		S		£4.36			0%	
273	General	CON29 Q3.8	N	£6.34		S		£6.34			0%	
274	General	CON29 Q3.9 (a,b,c,d,e,f,g,h,i,j,k,l,m,n)	N	£5.54		S		£5.54			0%	
275	General	CON29 Q3.10 (a,b,c,d,e,f,g,h)	N	£4.29		S		£4.29			0%	
276	General	CON29 Q3.11(a,b)	N	£5.54		S		£5.54			0%	
277	General	CON29 Q3.12	N	£3.96		S		£3.96			0%	
278	General	CON29 Q3.13(a,b,c)	N	£6.34		S		£6.34			0%	
279	General	CON29 Q3.14	N	£4.75		S		£4.75			0%	
280	General	CON29 Q3.15 (a,b)	N	£3.96		S		£3.96			0%	
281	General	Highways dataset includes: 2.1(a,b,c,d) 3.2 3.4 (a,b,c,d,e,f) 3.6 (a,b,c,d,e,f,g,h,i,j,k,l) 3.7 (e) 3.12.	N	£42.90		S		£42.90			0%	
282	General	CON29 Administration Fee plus Question fees	N	£0.00		NA						
283	General	Personal Search Land Charges Register	Y	£0.00		NA						

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Housing - M. Davis - R Collins - Councillor P M Brivio												
284	Guest Room Rental	Rental of Guest Room in Sheltered Housing Blocks	N	£21.60 for first night and £15.50 thereafter per night	63	NA	£1,290	£22.70 for first night and £16.30 per night thereafter			5.00%	Recommended inflationary increase (rounded up) to cover cleaning and laundry costs
285	Rent of Common Rooms	Rental of Common Rooms in Sheltered Housing Blocks	N	£12.40	12	NA	£155	£13.00			5.0%	Recommended inflationary increase
286	Keys	Assa Keys for Communal Buildings	N	£29.00	40	S	£1,620	£31.00			6.9%	Recommended inflationary increase to cover rising costs to obtain keys
287	Leaseholders	Solicitors enquiries from potential leaseholders	N	£153.00	30	S	£3,780	£165.00	25	£3,300	7.8%	
288	Notice of Transfer	Change of Leaseholder details	N	£104.00	30	NA	£2,550	£110.00	25	£2,750	5.8%	
289	Leaseholders	Extension of Lease - initial work on lease valuation extension and legal costs. Does not include costs of actual lease extension	N	£855	3	NA	£700					
290	Leaseholders	Management Fee	N	£250	430		£94,300	£270	420	£113,400	8%	
291	Retrospective Consent	Retrospective consent from Housing to make alterations at Council Properties	N	£110	5	NA	£500	£5			10.0%	Legal information required - cover staff costs for time involved in retrospective consent letters
292	Sheltered Housing Charges	Accommodation based service - sheltered	N	£14.40		NA	£3,250	£15.12			5.0%	Recommended inflatory increase to cover staffing costs
293	Sheltered Housing Charges	Alarm Service	N	£0.53		NA		£0.80			5.0%	Recommended inflatory increase to cover costs of contract
294	Shared Ownership	Administration Fee for Flats	N	£250	29	NA	£945	£270	29	£7,250	8%	
295	Shared Ownership	Administration Fee for Houses	N	£150	5	NA	700	£162	5	£810	8%	
Miscellaneous - M. Davis - R.Collins - Councillor C D Zoseder												
296	General	Registration fee for Self-Build Register	N	£30	5	S	£150	£30	5	£150	0.0%	Fee costs have remained the same. More self-build promotional activities to take place during 23/24 - likely to have more join the register.
297	General	Renewal fee for Self-Build Register	N	£15	5	S	£75	£15	10	£150	0.0%	Fee costs have remained the same. More self-build promotional activities to take place during 23/24 - likely to have more join the register.
Miscellaneous - M. Davis - R.Collins - Councillor P Brivio												
298	Homelessness	Intensive Housing Management Charge Interim Accommodation	N	19.05 pw	106	NA	£105k pa	£20.57 pw	Min 106	£113,404	8%	Inflation figure used
299	Homelessness	B & B charges	N	£7.50 per single per week & £15 per couple per week	30	NA	£11,700	£7.50 per single per week & £15 per couple per week	40	£15,600	0%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Miscellaneous - M. Davis - H. Lamb - Councillor S H Beer												
300	Finance	Court Summons for Council Tax and Business Rates	N	£90CT/£78BR		NA	£369,000	£92 CT/£85 BR		£377,000	1.85% CT/9.25% BR	Charges are based on cost recovery forecasts
301	Finance	Liability Order for Council Tax and Business Rates	N	£78CT/£50BR		NA		£80 CT/£55 BR			1.85% CT/9.25% BR	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Private Sector Housing -L May - Tim Lovell - Councillor J L Pout												
302	HMO Licensing	Fee for Initial application for HMO licence for up to 8 habitable rooms.	N	£1,110	Fee for up to 8 habitable rooms. £100 reduction for accredited landlords	NA	£3,300	£1,200		£3,600	8%	Inflation
303	HMO Licensing	Additional fee for initial HMO licence for any additional habitable rooms above 8.	N	£60	Fee for each habitable rooms above 8.	NA	£4,800	£65		£0	8%	Inflation
304	HMO Licensing Renewal	Application fee for HMO licence renewal for up to 8 habitable rooms.	N	£850	Fee for up to 8 habitable rooms. £100 reduction for accredited landlords	NA	£12,750	£920		£9,200	8%	Inflation
305	HMO Licensing Renewal	HMO licence renewal fee for any additional habitable rooms above 8.	N	£45	Fee for each habitable rooms above 8.	NA	£450	£50		£0	11%	Inflation
306	Housing Act Notices	Improvement notice and Prohibition Order	N	£485	Charge for simple notice; Plus legal and specialist report costs.	NA	£970	£525		£1,050	8%	Inflation
307	Housing Act Notices	Improvement notice and Prohibition Order	N	£625	Charge for standard notice; Plus legal and specialist report costs.	NA	£625	£700		£700	12%	Inflation
308	Housing Act Notices	Improvement and Prohibition notice	N	£760	Charge for complex notice; Plus legal and specialist report costs.	NA	£1,520	£825		£1,650	9%	Inflation
309	Housing Act Notices	Suspended Improvement notice and Prohibition Order	N	£760	Same charge for Improvement notices above. Charge can be cancelled at PSHM discretion. £50 for annual review	NA	£760	£825		£825	9%	Inflation
310	Housing Act Notices	Emergency Remedial Action	N	£785	For each notice. Plus legal and specialist report costs.	NA	£785	£850		£1,700	8%	Inflation
311	Housing Act Notices	Demolition Order	N	£785	For each notice. Plus legal and specialist report costs.	NA	£0	£850		£0	8%	Inflation
312	Mobile Homes Act 2013 licence	Initial Licence fee	N	£60	For each pitch	NA	£0	£65		£0	8%	Inflation
313	Mobile Homes Act 2013 licence	Annual licence fee	N	£10	For each pitch	NA	£0	£12		£0	20%	Inflation to a reasonable number
314	Mobile Homes Act 2013 licence	Transfer of licence	N	£345	For each licence	NA	£0	£375		£0	9%	Inflation
315	Mobile Homes Act 2013 licence	Expansion fee	N	£235	For each expansion plus £10 for each additional unit	NA	£0	£250		£0	6%	Inflation
316	Mobile Homes Act 2013 licence	Fee for depositing rules	N	£35	Fee for depositing rules	NA	£0	£40		£0	14%	Inflation
317	Mobile Homes Act 2013 licence	Charge for notices	N	£310	For each notice. Plus legal and specialist report costs.	NA	£0	£350		£0	13%	Inflation

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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318	The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Penalty notice for each breach of requirement of letting agent or managing agent to belong to a redress scheme	Max yes	£1,500	£1500 for first offence; £3000 for second offence; £5000 for third and subsequent offence	NA	£0	£1,500		£0	0%	Set by legislation
319	Immigration inspection	Requests to inspect properties and provide report of suitability of property for immigration	N	£160	For one property inspection	S	£160	£175		£0	9%	Inflation
320	HMO pre application inspection	By request inspection of potential HMO before application	N	£160	For one property inspection visit and short report	S	£320	£175		£0	9%	Inflation
321	HMO pre application consultation	By request phone or video consultation concerning potential HMO before application	N	£85	Per hour or part there of	S	£400	£100		£0	18%	Inflation to a reasonable number
322	Financial Penalties under the Housing Act 2004	Penalty is calculated from methodology contained in PSH enforcement Policy. Max penalty £30,000	Max yes			NA		NA		£3,000		Set by legislation
323	Financial Penalties under the (Redress Schemes for Lettings Agency Work and Property Management Work)	Penalty charge of £5,000 for not belonging to Redress Scheme	Max yes			NA		NA		0		Set by legislation
324	Penalty Charge (The Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Financial penalty of up to £5,000 for not installing and maintaining smoke detectors.	Max yes	£5,000		NA		NA		0		Set by legislation
325	Penalty Charge (Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015)	Financial penalty of up to £5,000 for letting a property with an EPC below E	Max yes	£5,000		NA	£5,000	NA		£5,000		Set by legislation

			2023/24	2023/24		2023/24	2024/25	2024/25	2024/25			
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Licensing - L May - Rebecca Pordage - Councillor J L Pout												
1	Personal Licences	Grant or Renewal	Y	£37	Statutory Fee set by Government	NA	£3,700	£37		£2,960	0%	Reduction in applications
2	Personal Licences	Change of Name or Address	Y	£10.50		NA	£105.00	£10.50		£105.00	0%	
3	Personal Licences	Theft, Loss etc.	Y	£10.50		NA	£105.00	£10.50		£52.50	0%	estimated as difficult to predict
4	Premises & Club Licences	Theft, Loss etc.	Y	£10.50		NA	£21.00	£10.50		£52.50	0%	estimated as difficult to predict
5	Premises & Club Licences	Change of Name or Address	Y	£10.50		NA	£52.50	£10.50		£0.00	0%	rare
6	Premises & Club Licences	Change of Club Rules	Y	£10.50		NA	£0	£10.50		£0	0%	
7	Premises & Club Licences	Vary DPS	Y	£23		NA	£1,495	£23		£1,495	0%	
8	Premises & Club Licences	Transfer Licence	Y	£23		NA	£621	£23		£621	0%	
9	Premises & Club Licences	Interim Authority	Y	£23		NA	£0	£23		£0	0%	
10	Premises & Club Licences	Notification Interest	Y	£21		NA	£0	£21		£0	0%	
11	Premises & Club Licences	Provisional Statement	Y	£315		NA	£0	£315		£0	0%	
12	Premises & Club Licences	Minor Variation	Y	£89		NA	£534	£89		£534	0%	
13	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100		NA	£500	£100		£0	0%	Decrease in applications in this band
14	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190		NA	£2,850	£190		£2,850	0%	
15	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315		NA	£315	£315		£315	0%	
16	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450		NA	£0	£450		£0	0%	
17	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635		NA	£0	£635		£0	0%	
18	Premises & Club Licences	Annual Fee NDR Band A	Y	£70		NA	£4,900	£70		£3,710	0%	reduction in licensed premises
19	Premises & Club Licences	Annual Fee NDR Band B	Y	£180		NA	£53,460	£180		£46,980	0%	reduction in licensed premises
20	Premises & Club Licences	Annual Fee NDR Band C	Y	£295		NA	£11,800	£295		£12,685	0%	increase in licensed premises
21	Premises & Club Licences	Annual Fee NDR Band D	Y	£320		NA	£2,240	£320		£2,880	0%	increase in licensed premises
22	Premises & Club Licences	Annual Fee NDR Band E	Y	£350		NA	£8,750	£350		£4,200	0%	reduction in licensed premises
23	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000	NA	£0	£1,000		£0	0%		
24	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000	NA	£0	£2,000		£0	0%		
25	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000	NA	£0	£4,000		£0	0%		
26	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000	NA	£0	£8,000		£0	0%		
27	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000	NA	£0	£16,000		£0	0%		

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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28	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000	Statutory Fee set by Government	NA	£0	£24,000		£0	0%	
29	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000		NA	£0	£32,000		£0	0%	
30	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000		NA	£0	£40,000		£0	0%	
31	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000		NA	£0	£48,000		£0	0%	
32	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000		NA	£0	£56,000		£0	0%	
33	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	Y	£64,000		NA	£0	£64,000		£0	0%	
34	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500		NA	£0	£500		£0	0%	
35	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000		NA	£0	£1,000		£0	0%	
36	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000		NA	£0	£2,000		£0	0%	
37	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000		NA	£0	£4,000		£0	0%	
38	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000		NA	£0	£8,000		£0	0%	
39	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000		NA	£0	£12,000		£0	0%	
40	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000		NA	£0	£16,000		£0	0%	
41	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000		Statutory Fee set by Government	NA	£0	£20,000		£0	0%
42	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000	NA		£0	£24,000		£0	0%	
43	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000	NA		£0	£28,000		£0	0%	
44	Large Scale Events	Annual fee 90,000 and over	Y	£32,000	NA		£0	£32,000		£0	0%	
45	Temporary Event Notices	New Notice	Y	£21	NA		£8,925	£21		£8,925	0%	
46	Temporary Event Notices	Theft, Loss etc.	Y	£10.50	NA		£0.00	£10.50		£0.00	0%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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Licensing - L May - Rebecca Pordage - Councillor J L Pout												
47	Bingo Club	Licence Application	N	£3,500		NA	£0	£3,500		£0	0%	
48	Bingo Club	Annual Fee	N	£950		NA	£2,850	£950		£2,850	0%	
49	Bingo Club	Application to Vary	N	£1,750		NA	£0	£1,750		£0	0%	
50	Bingo Club	Application to Transfer	N	£1,200		NA	£0	£1,200		£0	0%	
51	Bingo Club	Application for Reinstatement	N	£1,200		NA	£0	£1,200		£0	0%	
52	Bingo Club	Application for Provisional Statement	N	£3,500		NA	£0	£3,500		£0	0%	
53	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200		NA	£0	£1,200		£0	0%	
54	Bingo Club	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
55	Bingo Club	Notification of Change	N	£50		NA	£0	£50		£0	0%	
56	Betting Premise (excluding Tracks)	Licence Application	N	£3,000		NA	£0	£3,000		£0	0%	
57	Betting Premise (excluding Tracks)	Annual Fee	N	£575		NA	£2,875	£575		£3,450	0%	Based on number of licences
58	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250		NA	£0	£1,250		£0	0%	
59	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200		NA	£0	£1,200		£0	0%	
60	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200		NA	£0	£1,200		£0	0%	
61	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000		NA	£0	£3,000		£0	0%	
62	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200		NA	£0	£1,200		£0	0%	
63	Betting Premise (excluding Tracks)	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
64	Betting Premise (excluding Tracks)	Notification of Change	N	£50		NA	£0	£50		£0	0%	
65	Track	Licence Application	N	£2,500		NA	£0	£2,500		£0	0%	
66	Track	Annual Fee	N	£950		NA	£0	£950		£0	0%	
67	Track	Application to Vary	N	£1,250		NA	£0	£1,250		£0	0%	
68	Track	Application to Transfer	N	£950		NA	£0	£950		£0	0%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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69	Track	Application for Reinstatement	N	£950		NA	£0	£950		£0	0%	
70	Track	Application for Provisional Statement	N	£2,500		NA	£0	£2,500		£0	0%	
71	Track	Licence Application (Provisional Statement Holders)	N	£950		NA	£0	£950		£0	0%	
72	Track	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
73	Track	Notification of Change	N	£50		NA	£0	£50		£0	0%	
74	Family Entertainment Centre	Licence Application	N	£2,000		NA	£0	£2,000		£0	0%	
75	Family Entertainment Centre	Annual Fee	N	£725		NA	£725	£725		£725	0%	
76	Family Entertainment Centre	Application to Vary	N	£1,000		NA	£0	£1,000		£0	0%	
77	Family Entertainment Centre	Application to Transfer	N	£950		NA	£0	£950		£0	0%	
78	Family Entertainment Centre	Application for Reinstatement	N	£950		NA	£0	£950		£0	0%	
79	Family Entertainment Centre	Application for Provisional Statement	N	£2,000		NA	£0	£2,000		£0	0%	
80	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950		NA	£0	£950		£0	0%	
81	Family Entertainment Centre	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
82	Family Entertainment Centre	Notification of Change	N	£50		NA	£0	£50		£0	0%	
83	Adult Gaming Centre	Licence Application	N	£2,000		NA	£0	£2,000		£0	0%	
84	Adult Gaming Centre	Annual Fee	N	£950		NA	£5,700	£950		£5,700	0%	
85	Adult Gaming Centre	Application to Vary	N	£1,000		NA	£0	£1,000		£0	0%	
86	Adult Gaming Centre	Application to Transfer	N	£1,200		NA	£0	£1,200		£0	0%	
87	Adult Gaming Centre	Application for Reinstatement	N	£1,200		NA	£0	£1,200		£0	0%	
88	Adult Gaming Centre	Application for Provisional Statement	N	£2,000		NA	£0	£2,000		£0	0%	
89	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200		NA	£0	£1,200		£0	0%	
90	Adult Gaming Centre	Copy of Licence	N	£25		NA	£0	£25		£0	0%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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91	Adult Gaming Centre	Notification of Change	N	£50		NA	£0	£50		£0	0%	
92	New Small Casino	Licence Application	N	£8,000			£0	£8,000		£0	0%	
93	New Small Casino	Annual Fee	N	£5,000		NA	£0	£5,000		£0	0%	
94	New Small Casino	Application to Vary	N	£4,000		NA	£0	£4,000		£0	0%	
95	New Small Casino	Application to Transfer	N	£1,800		NA	£0	£1,800		£0	0%	
96	New Small Casino	Application for Reinstatement	N	£1,800		NA	£0	£1,800		£0	0%	
97	New Small Casino	Application for Provisional Statement	N	£8,000		NA	£0	£8,000		£0	0%	
98	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000		NA	£0	£3,000		£0	0%	
99	New Small Casino	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
100	New Small Casino	Notification of Change	N	£50		NA	£0	£50		£0	0%	
101	New Large Casino	Licence Application	N	£10,000		NA	£0	£10,000		£0	0%	
102	New Large Casino	Annual Fee	N	£10,000		NA	£0	£10,000		£0	0%	
103	New Large Casino	Application to Vary	N	£5,000		NA	£0	£5,000		£0	0%	
104	New Large Casino	Application to Transfer	N	£2,150		NA	£0	£2,150		£0	0%	
105	New Large Casino	Application for Reinstatement	N	£2,150		NA	£0	£2,150		£0	0%	
106	New Large Casino	Application for Provisional Statement	N	£10,000		NA	£0	£10,000		£0	0%	
107	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000		NA	£0	£5,000		£0	0%	
108	New Large Casino	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
109	New Large Casino	Notification of Change	N	£50		NA	£0	£50		£0	0%	
110	Regional Casino	Licence Application	N	£15,000		NA	£0	£15,000		£0	0%	
111	Regional Casino	Annual Fee	N	£15,000		NA	£0	£15,000		£0	0%	
112	Regional Casino	Application to Vary	N	£7,500		NA	£0	£7,500		£0	0%	
113	Regional Casino	Application to Transfer	N	£6,500		NA	£0	£6,500		£0	0%	
114	Regional Casino	Application for Reinstatement	N	£6,500		NA	£0	£6,500		£0	0%	
115	Regional Casino	Application for Provisional Statement	N	£15,000		NA	£0	£15,000		£0	0%	

Fees and Charges 2024/25

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Units / Comments	VAT Code	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Units / Comments	Total Expected Income inc VAT	Fee % Change	Reasons for Change in Charges and/or Income
116	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000		NA	£0	£8,000		£0	0%	
117	Regional Casino	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
118	Regional Casino	Notification of Change	N	£50		NA	£0	£50		£0	0%	
119	Temporary Use Notice	Application Fee	Y	£500		NA	£0	£500		£0	0%	
120	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50		NA	£150	£50		£150	0%	
121	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150		NA	£0	£150		£0	0%	
122	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50		NA	£200	£50		£250	0%	Based on number of current licences
123	Family Entertainment Centre Unlicensed	Permit Application Fee	Y	£300		NA	£0	£300		£0	0%	
124	Family Entertainment Centre Unlicensed	Permit Renewal Fee (Permits last for a period of 10 years)	Y	£300	Permits last for a period of 10 years	NA	£600	£300		£0	0%	No fees due during period
125	Prize Gaming	Permit Application Fee	Y	£300		NA	£0	£300		£0	0%	
126	Prize Gaming	Permit Renewal Fee	Y	£300		NA	£0	£300		£0	0%	
127	Club Gaming	Permit Application Fee	Y	£200		NA	£0	£200		£0	0%	
128	Club Gaming	Permit Annual Fee	Y	£50		NA	£150	£50		£200	0%	Based on number of current licences
129	Club Gaming	Permit Renewal Fee (due every 10 years)	Y	£200		NA	£0	£200		£0	0%	
130	Club Gaming Machine	Permit Application Fee	Y	£200		NA	£0	£200		£0	0%	
131	Club Gaming Machine	Permit Annual Fee	Y	£50		NA	£100	£50		£100	0%	
132	Club Gaming Machine	Permit Renewal Fee	Y	£200		NA	£0	£200		£0	0%	Removed - duplicate of the application fee shown above
133	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100		NA	£0	£100		£0	0%	
134	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50		NA	£0	£50		£0	0%	
135	Gaming Machine Permit	Annual Fee	Y	£100		NA	£0	£100		£0	0%	
136	Gambling Permits	Copy of permit (FEC, Prize Gaming, Notification of 2 or less machines, 3+ machines, Club Gaming Permit, Club	Y	£0		NA	£0	£15		£0	0%	Additional fee

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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137	Small Society Lotteries	Registration Fee	Y	£40		NA	£480	£40		£240	0%	Expected reduction as last year was an anomaly due to covid lapse of licences
138	Small Society Lotteries	Annual Fee	Y	£20		NA	£1,400	£20		£1,400	0%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	Fee % Change	Reasons for Change in Charges and/or Income
Regulatory Licensing - L. May - Councillor J L Pout												
1	Acupuncture	Premise Registration	N	£230	Premise Registration	NA	£1,000	£250		£1,500	9%	
2	Acupuncture	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
3	Acupuncture	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
4	Cosmetic Piercing	Premise Registration	N	£230	Premise Registration	NA		£250			9%	
5	Cosmetic Piercing	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
6	Cosmetic Piercing	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
7	Ear Piercing	Premise Registration	N	£230	Premise Registration	NA		£250			9%	
8	Ear Piercing	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
9	Ear Piercing	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
10	Electrolysis	Premise Registration	N	£230	Premise Registration	NA		£250			9%	
11	Electrolysis	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
12	Electrolysis	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
13	Semi-permanent Skin-colouring	Premise Registration	N	£230	Premise Registration	NA		£250			9%	
14	Semi-permanent Skin-colouring	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
15	Semi-permanent Skin-colouring	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
16	Tattooing	Premise Registration	N	£230	Premise Registration	NA		£250			9%	
17	Tattooing	Additional Practitioner	N	£100	Additional Practitioner	NA		£110			10%	
18	Tattooing	Minor Variation	N	£50	Minor Variation	NA		£55			10%	
19	Animal Licensing	Boarding Establishments (new application 1 or 2 stars))	N	£402	Boarding Establishments (new application 1 or 2 stars))	NA	£2,010	£440		£3,000	9%	Based on number of renewals expected
20	Animal Licensing	Boarding Establishments (new application 3 or 4 stars)	N	£484	Boarding Establishments (new application 3 or 4 stars)	NA		£525			8%	
21	Animal Licensing	Boarding Establishments (new application 5 stars)	N	£558	Boarding Establishments (new application 5 stars)	NA		£605			8%	
22	Animal Licensing	Boarding Establishments (renewal 1 or 2 stars)	N	£336	Boarding Establishments (renewal 1 or 2 stars)	NA		£365			9%	
23	Animal Licensing	Boarding Establishments (renewal 3 or 4 stars)	N	£418	Boarding Establishments (renewal 3 or 4 stars)	NA		£455			9%	
24	Animal Licensing	Boarding Establishments (renewal 5 stars)	N	£492	Boarding Establishments (renewal 5 stars)	NA		£535			9%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	Fee % Change	Reasons for Change in Charges and/or Income
25	Animal Licensing	Home Boarding (new application 1 or 2 stars)	N	£339	Home Boarding (new application 1 or 2 stars)	NA	£726	£370		£2,000	9%	Based on number of renewals expected
26	Animal Licensing	Home Boarding (new application 3 or 4 stars)	N	£425	Home Boarding (new application 3 or 4 stars)	NA		£460			8%	
27	Animal Licensing	Home Boarding (new application 5 stars)	N	£473	Home Boarding (new application 5 stars)	NA		£515			9%	
28	Animal Licensing	Home Boarding (renewal 1 or 2 stars)	N	£278	Home Boarding (renewal 1 or 2 stars)	NA		£300			8%	
29	Animal Licensing	Home Boarding (renewal 3 or 4 stars)	N	£363	Home Boarding (renewal 3 or 4 stars)	NA		£395			9%	
30	Animal Licensing	Home Boarding (renewal 5 stars)	N	£411	Home Boarding (renewal 5 stars)	NA		£450			9%	
31	Animal Licensing	Dog Breeding Establishments (New application 1 or 2 Stars)	N	£509	Dog Breeding Establishments (New application 1 or 2 Stars)	NA	£632	£550		£1,650	8%	Based on number of renewals expected
32	Animal Licensing	Dog Breeding Establishments (New application 3 or 4 Stars)	N	£625	Dog Breeding Establishments (New application 3 or 4 Stars)	NA		£675			8%	
33	Animal Licensing	Dog Breeding Establishments (New application 5 Stars)	N	£730	Dog Breeding Establishments (New application 5 Stars)	NA		£790			8%	
34	Animal Licensing	Dog Breeding Establishments (renewal 1 or 2 stars)	N	£411	Dog Breeding Establishments (renewal 1 or 2 stars)	NA		£450			9%	
35	Animal Licensing	Dog Breeding Establishments (renewal 3 or 4 stars)	N	£527	Dog Breeding Establishments (renewal 3 or 4 stars)	NA		£570			8%	
36	Animal Licensing	Dog Breeding Establishments (renewal 5 stars)	N	£632	Dog Breeding Establishments (renewal 5 stars)	NA		£685			8%	
37	Animal Licensing	Dangerous Wild Animals (new application)	N	£250	Dangerous Wild Animals (new application)	NA	£0	£270		£540	8%	Based on number of renewals expected
38	Animal Licensing	Dangerous Wild Animals (renewal) (every 2 years)	N	£211	Dangerous Wild Animals (renewal) (every 2 years)			£230			9%	
39	Animal Licensing	Performing Animals (Exhibition of animals) (new application)	N	£515	Performing Animals (Exhibition of animals) (new application)	NA	£0	£560		£0	9%	
40	Animal Licensing	Performing Animals (Exhibition of animals) (renewal application)	N	£452	Performing Animals (Exhibition of animals) (renewal application)	NA	£0	£500		£0	11%	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25	2024/25		
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41	Animal Licensing	Selling of Animals as Pets (new application 1 or 2 stars)	N	£488	Selling of Animals as Pets (new application 1 or 2 stars)	NA	£976	£530		£1,590	9%	Based on number of renewals expected	
42	Animal Licensing	Selling of Animals as Pets (new application 3 or 4 stars)	N	£598	Selling of Animals as Pets (new application 3 or 4 stars)	NA		£650			9%		
43	Animal Licensing	Selling of Animals as Pets (new application 5 stars)	N	£698	Selling of Animals as Pets (new application 5 stars)	NA		£755			8%		
44	Animal Licensing	Selling of Animals as Pets (renewal 1 or 2 stars)	N	£466	Selling of Animals as Pets (renewal 1 or 2 stars)	NA		£505			8%		
45	Animal Licensing	Selling of Animals as Pets (renewal 3 or 4 stars)	N	£577	Selling of Animals as Pets (renewal 3 or 4 stars)	NA		£625			8%		
46	Animal Licensing	Selling of Animals as Pets) (renewal 5 stars)	N	£676	Selling of Animals as Pets) (renewal 5 stars)	NA		£730			8%		
47	Animal Licensing	Hiring out of Horses (New application 1 or 2 stars)	N	£590	Hiring out of Horses (New application 1 or 2 stars)	NA	£0	£640		£0	8%	Based on number of renewals expected	
48	Animal Licensing	Hiring out of Horses (New application 3 or 4 stars)	N	£740	Hiring out of Horses (New application 3 or 4 stars)	NA		£800			8%		
49	Animal Licensing	Hiring out of Horses (New application 5 stars)	N	£891	Hiring out of Horses (New application 5 stars)	NA		£960			8%		
50	Animal Licensing	Hiring out of Horses) (renewal 1 or 2 stars)	N	£476	Hiring out of Horses) (renewal 1 or 2 stars)	NA		£515			8%		
51	Animal Licensing	Hiring out of Horses (renewal 3 or 4 stars)	N	£626	Hiring out of Horses (renewal 3 or 4 stars)	NA		£675			8%		
52	Animal Licensing	Hiring out of Horses (renewal 5 stars)	N	£777	Hiring out of Horses (renewal 5 stars)	NA		£840			8%		
53	Animal Licensing	Zoos (new application)	N	£888	Zoos (new application)	NA	£0	£950		£0	7%	Based on number of renewals expected	
54	Animal Licensing	Zoos (renewal) (every 6 years)	N	£719	Zoos (renewal) (every 6 years)			£780			8%		

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25	2024/25		
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55	Animal Licensing	Arranging Provision of Home Boarding (New application 1 or 2 stars)	N	£297	Arranging Provision of Home Boarding (New application 1 or 2 stars)	NA	£0	£320		£0	8%		
56	Animal Licensing	Arranging Provision of Home Boarding (New application 3 or 4 stars)	N	£396	Arranging Provision of Home Boarding (New application 3 or 4 stars)	NA		£430			9%		
57	Animal Licensing	Arranging Provision of Home Boarding (New application 5 stars)	N	£486	Arranging Provision of Home Boarding (New application 5 stars)	NA		£525			8%		
58	Animal Licensing	Arranging Provision of Home Boarding Renewal 1 or 2 stars)	N	£290	Arranging Provision of Home Boarding Renewal 1 or 2 stars)	NA		£310			7%		
59	Animal Licensing	Arranging Provision of Home Boarding (Renewal 3 or 4 stars)	N	£389	Arranging Provision of Home Boarding (Renewal 3 or 4 stars)	NA		£420			8%		
60	Animal Licensing	Arranging Provision of Home Boarding (Renewal 5 stars)	N	£479	Arranging Provision of Home Boarding (Renewal 5 stars)	NA		£520			9%		
61	Animal Licensing	Arranging Provision of Home Boarding (Additional cost per host)	N	£94	Arranging Provision of Home Boarding (Additional cost per host)	NA		£100			6%		
62	Animal Licensing	Replacement Licence	N	£15	Replacement Licence	NA	£0	£16		£0	7%		
63	Animal Licensing	Minor variation	N	£25	Minor variation	NA	£0	£27		£0	8%		
64	Animal Licensing	Full variation	N	£166	Full variation	NA	£0	£180		£0	8%		
65	Animal Licensing	Re-rate	N	£127	Re-rate	NA	£0	£140		£0	10%		
66	Animal Licensing	Additional Activities	N	£50	Additional Activities		£0	£100		£0	100%	Fee amended to account for officer time	
67	Street Trading Consent	Grant £302 Non refundable to be submitted with application, a further £192 is due if application is approved to cover regulation.	N	£520	Grant £302 Non refundable to be submitted with application, a further £192 is due if application is approved to cover regulation.	NA	£1,000	£565	Grant £326 Non refundable to be submitted with application, a further £239 is due if application is approved to cover regulation.	£1,080	9%		
68	Street Trading Consent	Annual renewal	N	£250	Annual renewal	NA		£270			8%		
69	Street Trading Consent	Occasional	N	£130	Occasional	NA	£0	£140		£0	8%		
70	Street Trading Consent	Occasional Street Market Up to 25 stalls then £10 per stall thereafter	N	£250	Occasional Street Market Up to 25 stalls then £10 per stall thereafter	NA	£1,000	£270		£1,000	8%		
71	Street Trading Consent	Tables & Chairs (New)	N	£150	Tables & Chairs (New)	NA	£150	£160		£320	7%		
72	Street Trading Consent	Tables & Chairs (Renewal)	N	£75	Tables & Chairs (Renewal)	NA	£1,275	£75		£3,000	0%	Based on number of renewals expected. Not increased due to increase last year	

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
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73	Street Trading Consent	Pavement Licence	N		Pavement Licence (Grant and Renewal)	N/A	N/A	£75		£0		
74	Sexual Entertainment Venue	Grant NOTE: £2167 Non refundable to be submitted with application, a further £1083 is due if application is approved to cover regulation.	N	£3,250	Grant NOTE: £2167 Non refundable to be submitted with application, a further £1083 is due if application is approved to cover regulation.	NA	£0	£3,510	Grant NOTE: £2340 Non refundable to be submitted with application, a further £1170 is due if application is approved to cover regulation.	£0	8%	
75	Sexual Entertainment Venue	Renewal, Transfer or Variation NOTE: £1484 Non refundable to be submitted with application, a further £741 is due if application is approved to cover regulation.	N	£2,225	Renewal, Transfer or Variation NOTE: £1484 Non refundable to be submitted with application, a further £741 is due if application is approved to cover regulation.	NA	£0	£2,400		£0	8%	
76	Boat Licence	Grant	N	£200	Grant	NA	£0	£220		£0	10%	
77	Boat Licence	Renewal or Transfer	N	£160	Renewal or Transfer	NA	£320	£175		£350	9%	Based on number of renewals expected
78	Scrap Metal Dealer	Site Licence Grant	N	£490	Site Licence Grant	NA	£0	£530		£0	8%	
79	Scrap Metal Dealer	Site Licence Variation (Change of name and address)	N	£16	Site Licence Variation (Change of name and address)	NA	£0	£20		£0	25%	
80	Scrap Metal Dealer	Site Licence Variation (Change of Manager)	N	£95	Site Licence Variation (Change of Manager)	NA	£0	£100		£0	5%	
81	Scrap Metal Dealer	Site Licence Replacement licence	N	£15	Site Licence Replacement licence	NA	£0	£15		£0	0%	
82	Scrap Metal Dealer	Additional Site Grant	N	£150	Additional Site Grant	NA		£165		£0	10%	
83	Scrap Metal Dealer	Site Licence Renewal	N	£475	Site Licence Renewal	NA	£950	£515		£1,500	8%	Based on number of renewals expected
84	Scrap Metal Dealer	Additional Site Renewal	N	£150	Additional Site Renewal	NA		£165		£0	10%	
85	Scrap Metal Dealer	Collectors Licence Grant	N	£280	Collectors Licence Grant	NA	£0	£300		£0	7%	
86	Scrap Metal Dealer	Collectors Licence Variation (Change of name/address)	N	£16	Collectors Licence Variation (Change of name/address)	NA	£0	£18		£0	13%	
87	Scrap Metal Dealer	Collectors Licence Variation (Change of Vehicle)	N	£28	Collectors Licence Variation (Change of Vehicle)	NA	£0	£30		£0	8%	
88	Scrap Metal Dealer	Collectors Licence Replacement licence	N	£15	Collectors Licence Replacement licence	NA	£0	£15		£0	0%	
89	Scrap Metal Dealer	Collectors Licence Renewal	N	£272	Collectors Licence Renewal	NA	£544	£295		£1,000	8%	
90	Scrap Metal Dealer	Replacement Plate	N	£17	Replacement Plate	NA		£20		0	0%	

Fees and Charges 2024/25

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
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Regulatory Licensing - L. May - Councillor J L Pout												
1	Hackney Carriage & Private Hire	Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	£330	If vehicle is wheelchair accessible there is a 25% reduction in fee	N	£21,540	£355		£24,000	8%	
2	Hackney Carriage & Private Hire	Electric/Hybrid Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	£245	If vehicle is wheelchair accessible there is a further 25% reduction in fee		£980	£265		£2,000	8%	
3	Hackney Carriage & Private Hire	Private Hire Vehicle Annual Licence (Grant and Renewal) No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period.	N	£265	No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period. If vehicle is wheelchair accessible there is a 25% reduction in fee.	N	£25,440	£285		£32,000	8%	
4	Hackney Carriage & Private Hire	Electric/Hybrid Private Hire Vehicle Annual Licence (Grant and Renewal)	N	£194	If vehicle is wheelchair accessible there is a further 25% reduction in fee		£582	£210		£1,700	8%	
5	Hackney Carriage & Private Hire	Licence Transfer Following Change of Vehicle	N	£60		N	£2,100	£65		£3,500	8%	
6	Hackney Carriage & Private Hire	Temporary vehicle transfer	N	£45		N		£48			7%	
7	Hackney Carriage & Private Hire	Change of Vehicle ownership	N	£21		N	£42	£23		£100	8%	
8	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Grant) No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N	£130	No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N		£140			8%	
9	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Renewal) No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N	£115	No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N		£125			9%	

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
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Regulatory Licensing - L. May - Councillor J L Pout												
10	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Grant) The first year (£124) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£300	The first year (£124) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£9,000	£325	The first year (£135) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	£10,000	8%	
11	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Renewal) The first year (£110) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£285	The first year (£110) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N		£310	The first year (£119) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.		9%	
12	Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	£40	Fee set externally. New drivers + every 6 months for renewals	N	£2,200	£40		£2,200	0%	
13	Hackney Carriage & Private Hire	Overseas Driver Licence Check	N	£10			£0	£15		£0	50%	
14	Hackney Carriage & Private Hire	Vehicle Plate	N	£17	Per plate	N	£34	£20		£80	18%	
15	Hackney Carriage & Private Hire	Vehicle Plate holder	N	£15	Per holder	N	£30	£15		£60	0%	
16	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 1 to 5 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£90	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N		£100			11%	
17	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 6 to 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£144	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N		£160			11%	

Fees and Charges 2024/25

				2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	2024/25		
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Regulatory Licensing - L. May - Councillor J L Pout												
18	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) Over 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£197	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£990	£220		£3,000	12%	Based on number of renewals expected
19	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 1 to 5 vehicles Licence lasts 5 years. The first year (£90) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£364	Licence lasts 5 years. The first year (£90) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N		£400	Licence lasts 5 years. The first year (£100) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.		10%	
20	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 6 to 10 vehicles Licence lasts 5 years. The first year (£144) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£631	Licence lasts 5 years. The first year (£144) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N		£690	Licence lasts 5 years. The first year (£160) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.		9%	
21	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 11 or more vehicles Licence lasts 5 years. The first year (£197) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£898	Licence lasts 5 years. The first year (£197) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N		£970	Licence lasts 5 years. The first year (£212) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.		8%	
22	Private Hire Operator	Variation to Operators Licence (within band) for PH Vehicles	N	£30.00		N	£0.00	£35.00		£200.00	17%	
23	Private Hire Operator	Variation to Operators Licence (outside of band) for PH Vehicles The additional charge for the new band will also be payable.	N	£30.00	The additional charge for the new band will also be payable.	N		£35.00			17%	
24	Hackney Carriage & Private Hire	Replacement of licence or badge	N	£10.50		N	£21	£12.00		£24	14%	
25	Hackney Carriage & Private Hire	Full Knowledge test re-sit fee	N	£35.00		N	£0	£50.00		£0	43%	
26	Hackney Carriage & Private Hire	Part Knowledge test re-sit fee if one module needs to be redone	N			N	£0	£25.00		£0		New fee