

### Consultation Approach

Name of project	<b>Refurbishment of play areas 2023/24 – The Bulwarks, Sandwich; Marke Wood, Walmer; Travers Road, Deal</b>
Topic	<p>Dover District Council (DDC) will undertake design consultation work with local schools and the general public regarding the refurbishment of 3 DDC owned play sites.</p> <p>Elected members from Sandwich Town Council as funding stakeholders will be supporting The Bulwarks consultation with on site event arranged for Thursday 16<sup>th</sup> May between 2pm and 5pm.</p> <p>Elected members from Walmer Town Council as potential funding stakeholders (subject to design evaluation) will be supporting the Marke Wood consultation with on site event arranged for Monday 20<sup>th</sup> May between 2pm and 5pm.</p> <p>In addition, consultation will also take place solely by DDC at Travers Road Play in Deal with an on site event arranged for Wednesday 22<sup>nd</sup> May between 2pm and 5pm</p> <p>This Consultation will involve a series of preliminary consultation meetings on site (as per the above) alongside an online questionnaire to determine the user age range of the existing facilities and the type of play experiences they would like to see (such as swinging, climbing etc). A separate question will also be created to seek what favourite equipment children like to play on from other sites they may have visited.</p> <p>Local schools to the sites (as listed below) will be made aware of the consultation in advance of it starting, with hard copies of the questionnaire provided should they wish to incorporate this within lesson times.</p> <p>A consultation report for each play space will be compiled to help inform the play area project design briefs that will be tendered all separately.</p>
Period	Consultation phase one: 13 <sup>th</sup> May – 2 <sup>nd</sup> June 2024
Promotion and Publicity	<ul style="list-style-type: none"> <li>• Promotional consultation posters distributed to local schools and on site at play areas</li> <li>• Local press release</li> <li>• Dover District Newsletter</li> <li>• Sign Me Up (December launch)</li> <li>• DDC website</li> <li>• Social Media (Facebook, Twitter)</li> <li>• Stakeholder publicity</li> </ul>

List of Consultees	<ul style="list-style-type: none"> <li>• The Downs C of E Primary School, Deal (Marke Wood)</li> <li>• Deal Speaking Up Group (Marke Wood &amp; Travers Road)</li> <li>• Sandwich Infant School</li> <li>• Sandwich Junior School</li> <li>• Warden House Primary School, Deal (Travers Road)</li> <li>• Local residents</li> <li>• Elected Dover District Ward Councillors</li> <li>• Elected Sandwich Town Councillors</li> <li>• Elected Walmer Town Councillors</li> </ul>
Methodology	<ul style="list-style-type: none"> <li>• Communicate with consultees on site at all 3 play areas.</li> <li>• Communicate with organisations at meetings and by email.</li> <li>• Communicate with consultees via an online survey on the Dover District Council website.</li> <li>• Contact Property Services by phone 01304 872442 or by email (<a href="mailto:kieron.burrett@dover.gov.uk">kieron.burrett@dover.gov.uk</a>) with comments.</li> </ul>
Data analysis	<ul style="list-style-type: none"> <li>• All comments are compiled and analysed by Dover District Council and followed up with a report on consultation findings.</li> </ul>
Feedback	<ul style="list-style-type: none"> <li>• The consultation findings will be considered as part of the tender evaluation process. An internal Cabinet report will be presented to members with information on findings. The Council and its stakeholders will consider all the information to determine the award of contract with the overall preferred design proposal and contractor.</li> </ul>
Revenue costs	<ul style="list-style-type: none"> <li>• Officer time</li> <li>• Estimated £30 for printing if needed.</li> </ul>
Points of contact	<ul style="list-style-type: none"> <li>• DDC Property Services Team on (01304) 872442 or <a href="mailto:kieron.burrett@dover.gov.uk">kieron.burrett@dover.gov.uk</a></li> </ul>



# Online Questionnaire Example

## The Bulwarks Play Area Consultation 2024

Dover District Council is continuing to work with the local community in seeking to provide improvements to play areas within the district.

This questionnaire may be filled in by an adult, on behalf of a child, or by the child themselves and it will help us to find out what future improvements you would like to see for the Bulwarks Play Area in Sandwich.

The improvements to the Bulwarks Play Area will be delivered as a joint project with Sandwich Town Council.

\* denotes answers that are required

\* 1. How often do you use the current facility?

- Daily
- Weekly
- Monthly
- None of the above

2. What is your age?

- Under 3 years old
- 4-7 years old
- 8-12 years old
- Above 13 years old
- I would prefer not to say

\* 3. What is your favourite type of play? (choose one)

- Swinging
- Sliding
- Climbing
- Spinning
- Balancing
- Other (please specify)

4. Is there any specific equipment you would like to see for the new play area?

- Cradle/Toddler Swings
- Basket Swings
- Inclusive/Wheelchair Accessible Equipment
- Multiplay Unit
- Seesaw
- Roundabout
- Natural Equipment/Trim Trail
- Other (please specify)

5. What theme would you like to see for the play area? (choose one)

- Pirate
- Jungle
- Wild West
- Castle/Fairy Tale
- Space
- Natural
- Other (please specify)

\* 6. What other improvements would you like to see for the play area?

- New waste bins
- New seating
- New plants and trees
- Outdoor gym equipment
- Picnic Area
- Other (please specify)

Please note the deadline for this play area consultation is Sunday 2nd June 2024

Should you have any other comments that you have to any of the other play areas in the district, please don't hesitate to contact us by email [propertyservices@dover.gov.uk](mailto:propertyservices@dover.gov.uk)

complete survey