

# Public Document Pack



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Our ref: KBS/CABRCD  
Your ref:  
Date: 4 December 2024

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Councillor

## **CABINET: RECORD OF DECISIONS**

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 2 December 2024. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing by **10.00am on Tuesday, 10 December 2024**.

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

**Kate Batty-Smith**  
Democratic Services Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 2 December 2024 at 6.00 pm

Present:

Chairman: Councillor K Mills

Councillors: J L Pout  
E A Biggs  
S B Blair  
C D Zosseder

Also Present: Councillor T J Bartlett  
Councillor M Bates  
Councillor D R Friend  
Councillor N S Kenton  
Councillor O C de R Richardson  
Councillor C A Vinson

Officers: Chief Executive  
Strategic Director (Finance and Housing)  
Strategic Director (Place and Environment)  
Head of Housing  
Head of Place and Growth  
Head of Property Assets  
Community Development Manager  
Principal Facilities Management Officer  
Senior Housing Policy Officer  
Housing Policy Officer  
Community Development Support Officer  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

### Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 59 2.12.24 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 10 December 2024	<u>APOLOGIES</u>  It was noted that an apology for absence had been received from Councillor S M Brivio.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 60 2.12.24 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation</b>	<u>DECLARATIONS OF INTEREST</u>  There were no declarations of interest.	None.	To note any declarations of interest.	

<b>Date</b> 10 December 2024				
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<b>Decision Status</b>	<b>Record of Decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
CAB 61 2.12.24 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 10 December 2024	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the Cabinet meeting held on 4 November 2024, as detailed in decision numbers CAB 39 to CAB 58, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 4 November 2024.	

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CAB 62 2.12.24 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes	<u>TENANT ENGAGEMENT EXPENSES AND INCENTIVES POLICY</u>  It was agreed:  (a) That the proposed Tenant Engagement Expenses and Incentives Policy be approved and adopted.  (b) That authority be delegated to the Strategic Director (Finance and Housing), in consultation with the Portfolio Holder for Housing,	None.	The new Tenant Engagement Expenses and Incentives Policy is designed to encourage tenants to participate in engagement activities such as	

<b>Implementation Date</b> 10 December 2024	Skills and Education, to make minor amendments to the Policy as required.		the Tenant Consultative Group.  The policy was deferred by Cabinet on 4 November 2024 in order for amendments to be made in respect of claims for care expenses.	
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<b>Decision Status</b>	<b>Record of Decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
CAB 63 2.12.24 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 10 December 2024	<u>PLAYZONES PROJECT - UPGRADING OF MULTI-USE GAMES AREAS ACROSS DISTRICT</u>  It was agreed: <ul style="list-style-type: none"> <li>(a) That the upgrade project proposals (including funding and costing clarifications, size adaptations, surface types and site management) for the four proposed multi-use sites, working with the Football Foundation as partner and principal funder, be approved.</li> <li>(b) That the Head of Place and Growth be authorised, in consultation with the Portfolio Holder for Community and Corporate Property, to take all necessary decisions and actions to maintain related project momentum and deliver these multi-use games areas.</li> <li>(c) That the allocation of Section 106 funds to match-fund the project</li> </ul>	None.	Under the PlayZones initiative launched by the Football Foundation, the Council has received funding to upgrade four of its multi-use games areas.  Working closely with the Foundation, which has recognised the district as a priority area, and	

	from developer contributions, as listed in Appendix 1 to the report, be approved.		community groups, the areas will be upgraded to provide modern and safe facilities for recreational sport.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 64 2.12.24 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 10 December 2024</p>	<p><u>HOMELESSNESS AND ROUGH SLEEPING STRATEGY</u></p> <p>It was agreed:</p> <p>(a) That the proposed Homelessness and Rough Sleeping Strategy 2025-2030 be approved and adopted.</p> <p>(b) That the Strategic Director (Finance and Housing) be authorised, in consultation with the Portfolio Holder for Housing, Skills and Education, to make minor amendments to the Strategy as required.</p>	None.	<p>Homelessness is a nationwide problem and the cost to local authorities of providing temporary accommodation is rising rapidly.</p> <p>The Council's current strategy will expire in 2025 and, under the Homelessness Act 2002, the Council is required to produce a new one to cover the next 5 years to 2030.</p>	

Decision Status	Record of Decision	Alternative options considered and	Reasons for Decision	Conflicts of interest (if any) declared by
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		<b>rejected (if any)</b>		<b>decision maker(s) or consultees (if any)</b>
<p>CAB 65 2.12.24 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 10 December 2024</p>	<p><u>ADOPTION OF ANTI-SOCIAL BEHAVIOUR POLICY</u></p> <p>It was agreed:</p> <p>(a) That the proposed Anti-Social Behaviour Policy be approved and adopted.</p> <p>(b) That the Strategic Director (Finance and Housing) be authorised, in consultation with the Portfolio Holder for Housing, Skills and Education, to make minor amendments to the Policy as required.</p>	<p>None.</p>	<p>Anti-Social Behaviour (ASB) encompasses a wide range of behaviour that can cause nuisance and harm to others and property.</p> <p>As a social landlord, the Council is required to have an ASB policy in place. The existing policy is outdated and needs amending to reflect legislative and regulatory changes.</p>	

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<p>CAB 66 2.12.24 Open</p> <p><b>Key Decisions</b> No</p> <p><b>Call-in to apply</b></p>	<p><u>APPOINTMENT OF SANDWICH PORT AND HAVEN COMMISSIONERS</u></p> <p>It was agreed:</p> <p>(a) That a Selection Panel be established comprising a member of the Cabinet, a member of the Corporate Management Team and the clerk to the Sandwich Port and Haven Commissioners (or, if</p>	<p>Not to defer the appointment of the two DDC-nominated commissioner positions.</p>	<p>The Council is required by legislation to appoint eight commissioners to the Sandwich Port and Haven Commission which</p>	



<p>Yes</p> <p><b>Implementation Date</b> 10 December 2024</p>	<p>deemed more appropriate, a member of the Sandwich Port and Haven Commission) to interview applicants for the vacant independent commissioner positions and make recommendations for appointment.</p> <p>(b) That the appointment of the two DDC-nominated commissioners be deferred until the completion of the independent commissioner recruitment exercise in case suitable candidates are identified through that process.</p> <p>(c) That the Chief Executive, in consultation with the Leader of the Council, be authorised to make the final appointments for the vacant independent commissioner positions on the Sandwich Port and Haven Commission, having given consideration to the recommendations of the Selection Panel.</p>		<p>is responsible for managing the port and river at Sandwich.</p> <p>Four independent and two Council-nominated commissioner positions will fall vacant in February 2025. Cabinet is therefore requested to approve the recruitment process for the four independent commissioners and to make a decision regarding the two Council-nominated commissioners.</p>	
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<p>CAB 67 2.12.24 Open</p> <p><b>Key Decisions</b> No</p> <p><b>Call-in to apply</b></p>	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.</p>	<p>None.</p>		

Yes				
<b>Implementation Date</b> Immediate				

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 68 2.12.24 Exempt  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 10 December 2024	<u>CONTRACT FOR CLEANING AND ROUTINE MAINTENANCE OF PUBLIC CONVENIENCES AND LOCKING/UNLOCKING OF OTHER COUNCIL ASSETS</u>  It was agreed that the existing contract for the cleaning and routine maintenance of public conveniences and the locking and unlocking of other Council assets, currently held by Monitor Cleaning Services Ltd, be extended by one year.	None.	The current contract with Monitor Cleaning Services Ltd will expire on 31 March 2025.  There is provision within the contract to extend it for two further years. It is proposed to extend the contract for an additional year until 31 March 2026 to ensure continuity of service and to allow a review of options to be undertaken.	

The meeting ended at 6.28 pm