

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2024/25	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
1	Approval of projects to purchase and develop properties for use as affordable housing	Ongoing (decisions to be taken by Cabinet or Strategic Director (Finance & Housing) in consultation with Portfolio Holder for Housing, Skills & Education)	Head of Finance & Investment	Housing, Skills & Education
2	Changes to Council's Events Policy and Memorandum of Understanding to occupy Council land for events	13 May 2024	Head of Property Assets	Community & Corporate Property
3	Award of Contract for Supply of Housing Management Software	13 May 2024	Head of Housing	Housing, Skills & Education
4	Agreement of extensions to Dour Street Conservation Area and introduction of an Article 4 Direction	13 May and 7 October 2024	Head of Planning & Development	Planning & Built Environment
5	Award of 5-year contract for Home Improvement Agency service	13 May 2024	Head of Port Health & Public Protection	Housing, Skills & Education
6	Approval of project to purchase new-build properties for use as affordable housing at Wingfield Place, Deal	13 May 2024	Head of Housing	Housing, Skills & Education
7	Adoption of draft Green Infrastructure Strategy	3 June 2024	Head of Planning & Development	Planning & Built Environment
8	Adoption of Pets Policy	This item has been withdrawn	Head of Housing	Housing, Skills & Education
9	Approval and adoption of Anti-Social Behaviour and Hate Crime Policy	This item has been withdrawn	Head of Housing	Housing, Skills & Education
10	Agreement to appropriate land at former nursery site at Park Avenue, Deal	This item has been withdrawn	Head of Housing	Housing, Skills & Education
11	Sale of land at Astley Avenue, Dover	This item has been withdrawn	Head of Housing	Housing, Skills & Education
12	To purchase 7 new houses for shared ownership and affordable rent at Sandwich Road, Sholden	3 June 2024	Head of Housing	Housing, Skills & Education
13	To seek approval for refurbishment of three play areas in 2024/25	3 June 2024	Head of Property Assets	Community & Corporate Property

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14	Approval of Safeguarding Policy and Person in a Position of Trust Policy	This item has been withdrawn for now	Head of Community	Community & Corporate Property
15	To consider the update on alternative solutions or sources of external funding that might provide a possible phased way forward in delivering the Tides Leisure Centre project	29 July 2024 (Special Cabinet meeting)	Head of Place & Growth	Community & Corporate Property
16	Approval of draft Cultural Strategy for consultation	This item has been withdrawn for now	Head of Place & Growth	Community & Corporate Property
17	To seek Cabinet approval for public consultation on draft Great Mongeham Conservation Area Appraisal	8 July 2024 and March 2025 (to be confirmed)	Head of Planning & Development	Planning & Built Environment
18	Bench Street (Future High Streets Fund and Levelling Up Fund projects) – Decisions related to project progression and delivery	Ongoing (decisions to be taken by the Leader of the Council or Strategic Director (Place & Environment))	Head of Place & Growth	Leader of the Council
19	Customer Relationship Management System	Decision taken by Cabinet on 8 July 2024	Digital & Technology Manager	Transport, Licensing & Environmental Services
20	Approval to purchase thirty new houses for shared ownership and affordable rent at Cross Road, Walmer	3 or 31 March 2025	Head of Housing	Housing, Skills & Education
21	Approval to progress the development of Council-owned land at Grove Road, Preston for affordable housing	3 or 31 March 2025	Head of Housing	Housing, Skills & Education
22	Development of new affordable housing on site at Military Road, Dover	8 July 2024	Head of Housing	Housing, Skills & Education
23	To approve and adopt the new First Homes Policy	8 July 2024	Head of Housing	Housing, Skills & Education
24	Approval of project to purchase new-build properties for use as affordable housing at Wallers Field, Deal	8 July 2024	Head of Housing	Housing, Skills & Education
25	To seek approval for new 5-year lease for DFDS for units at Whitfield Court, White Cliffs Business Park	8 July 2024	Head of Property Assets	Community & Corporate Property
26	To seek approval to repair a number of built assets/structures at Kearsney Abbey and Russell Gardens	2 September 2024	Head of Property Assets	Community & Corporate Property
27	Approval of additional budget for restoration of Maison Dieu, Dover	2 September 2024	Head of Property Assets	Community & Corporate Property
28	Approval and adoption of Domestic Abuse (Housing) Policy	2 September 2024	Head of Housing	Housing, Skills & Education

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29	Award of 2 nd stage design and build contract for The Bench building (Bench Street) and surrounding public realm	2 September 2024	Head of Place & Growth	Leader of the Council
30	Approval to upgrade five Multi-Use Games Areas using Football Foundation funding	2 December 2024	Head of Community	Community & Corporate Property
31	Homelessness and Rough Sleeping Strategy 2025-2030	2 December 2024	Head of Housing	Housing, Skills & Education
32	Approval of heads of terms for leases and agreements relating to The Bench building (Bench Street)	February/March 2025 (subject to confirmation)	Head of Place & Growth	Leader of the Council
33	Selection of contractor for new responsive repairs contract	7 October 2024	Head of Property Assets	Community & Corporate Property
34	Tenant Engagement Expenses and Incentives Policy	4 November 2024	Head of Housing	Housing, Skills & Education
35	Adoption of Dover District Local Plan 2020-2040	7 October 2024	Head of Planning & Development	Planning & Built Environment
36	Publication of Infrastructure Funding Statement 2023/24	7 October 2024	Head of Planning & Development	Planning & Built Environment
37	Adoption of Managing Unacceptable Behaviour Policy (Housing)	7 October 2024	Head of Housing	Housing, Skills & Education
38	Extension of current contract for cleaning and routine maintenance of public conveniences and locking/unlocking of other Council assets	2 December 2024	Head of Property Assets	Community & Corporate Property
39	Free Parking in Council's car parks for Christmas	This item has been withdrawn	Community, Asylum & Transport Services Manager	Community & Corporate Property
40	Proposal to remove emissions-based charging for parking permits	4 November 2024	Community, Asylum & Transport Services Manager	Community & Corporate Property
41	Procurement of Salary Sacrifice Car Scheme Provider	4 November 2024	Head of HR, H&S, Payroll & Corporate Communications	Finance, Governance, Climate Change & Environment
42	Adoption of Anti-Social Behaviour Policy	2 December 2024	Head of Housing	Housing, Skills & Education
43	Adoption of minor amendments to the Council's Pets Policy	This item has been withdrawn for now	Head of Housing	Housing, Skills & Education
44	Approval to purchase new 3G pitch and clubhouse at Wingfield Place, Deal for community use	3 March 2025	Community, Asylum & Transport Services Manager	Community & Corporate Property

Key Decisions 2024/25	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
45	Dover Town Centre Regeneration – project(s) enabling, partnership, feasibility and delivery-related approvals	(i) 3 February 2025 (Cabinet) (subject to confirmation) (ii) Ongoing (Leader or Strategic Director (Place & Environment))	Head of Place & Growth	Leader of the Council
46	Fees and Charges – agreement on levels for 2025/26	3 February 2025	Head of Finance & Investment	Finance, Governance, Climate Change & Environment
47	Appointment of consultants to progress development of Albany Place car park in Dover for affordable housing	13 January 2025	Head of Housing	Housing, Skills & Education
48	Renewal of lease with Annabel’s Guest House for temporary accommodation for homeless households	3 February 2025	Head of Housing	Housing, Skills & Education
49	Approval of project to purchase new-build properties for affordable housing at Sandwich Road, Sholden	3 February 2025	Head of Housing	Housing, Skills & Education
50	Approval to fund and progress a new Deal leisure centre to the next stage of development (as recommended by the Project Advisory Group)	13 January 2025	Head of Place & Growth	Community & Corporate Property
51	Proposals for reintroduction of a memorial bench scheme	3 February 2025	Head of Parks, Open Spaces & Countryside	Community & Corporate Property
52	Approval of purchase of new-build properties for use as social housing at Cavell Square, Deal	3 February 2025	Head of Housing	Housing, Skills & Education
53	Recommendation to Council of draft 2025/26 Budget and Medium-Term Financial Plan 2025/26-2028/29 and approval by Cabinet of various delegations within the Budget	3 and 24 February 2025 (the latter is subject to confirmation)	Head of Finance & Investment	Finance, Governance, Climate Change & Environment

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).